

LICENSING BOARD SUB-COMMITTEE

Venue: Virtual Meeting

Date: Monday, 9th November, 2020

Time: 9.30 a.m.

A G E N D A

1. To determine whether the following items should be considered under the categories suggested in accordance with Part 1 of Schedule 12A (as amended March 2006) of the Local Government Act 1972
2. To determine any item(s) which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency
3. Apologies for Absence
4. Declarations of Interest
5. Determination of Applications for House to House Collection Permits (Pages 1 - 125)
6. Exclusion of the Press and Public

The following item is likely to be considered in the absence of the press and public as being exempt under the Police Act 1997 and Paragraphs 3 and 7 of Part 1 of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime)
7. Request for Exemption from Hackney Carriage and Private Hire Licensing Policy Requirements (Pages 126 - 139)
8. Date and Time of the Next Meeting - to be confirmed.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
--

Meeting:	Licensing Board Sub-Committee
Date:	9 th November 2020
Title:	Determination of Applications for a House to House Collection Permit
Directorate:	Regeneration and Environment

1. Summary

This report concerns applications made for proposed House to House Collection Promoters permits in or about the Borough of Rotherham. The applications have been made in accordance with the House to House Collections Act 1939.

Where a person who is promoting, or proposes to promote, a collection in any locality for a charitable purpose makes an application to the authority for the area in the prescribed manner specifying the purpose of the collection and the locality within which the collection is to be made, and furnishes them with the prescribed information, the authority shall, subject to the provisions of the act, grant to them a licence authorising them to “promote” a collection within that locality for that purpose.

“Promoter” means, in relation to a collection, a person who causes others to act as collectors for the purposes of the collection.

2. Recommendations

- That the Sub-Committee informs the Licensing Manager of the decision in relation to each of the applications introduced by this report.

3. Proposals and Details

The Council has recently received the following applications for House to House collection permits:

Application 1:

Name of applicant	:	Ramunus Butkus
Collecting organisation	:	UK Clothing Caravan Ltd
Type of collection	:	Clothing (bagged collection)
Charitable purpose	:	Children with Cancer UK
Amount likely to be received by charity	:	85% of total proceeds

Application 2:

Name of applicant	:	Jacqueline Tapp
Collecting organisation	:	Just Helping Children Charity
Type of collection	:	Clothing (bagged collection)
Charitable purpose	:	Just Helping Children Charity
Amount likely to be received by charity	:	Entire proceeds

Application 3:

Name of applicant	:	Lina Varkojiene
Collecting organisation	:	Recycle Proline Ltd
Type of collection	:	Clothing (bagged collection)
Charitable purpose	:	Cancer Research and Genetics UK
Amount likely to be received by charity	:	75% of proceeds (min £3200 PCM)

Application 4:

Name of applicant	:	Jenny Linney
Collecting organisation	:	Personal Fundraising Services Ltd
Type of collection	:	Direct Debit mandates
Charitable purpose	:	National Deaf Children's Society
Amount likely to be received by charity	:	No direct deduction from amount debited

Application 5:

Name of applicant	:	Jenny Linney
Collecting organisation	:	Personal Fundraising Services Ltd
Type of collection	:	Direct Debit mandates
Charitable purpose	:	Wood Green, the Animal Charity
Amount likely to be received by charity	:	No direct deduction from amount debited

Application 6:

Name of applicant	:	Jenny Linney
Collecting organisation	:	Personal Fundraising Services Ltd
Type of collection	:	Direct Debit mandates
Charitable purpose	:	Childlife
Amount likely to be received by charity	:	No direct deduction from amount debited

Application 7:

Name of applicant	:	Stephen Graley
Collecting organisation	:	Recycling Solutions NW Ltd
Type of collection	:	Clothing (bagged collection)
Charitable purpose	:	Cancer Relief UK
Amount likely to be received by charity	:	85% of proceeds

Application 8:

Name of applicant	:	Cira Franchi
Collecting organisation	:	Child and Teenage Cancer and Leukaemia Foundation
Type of collection	:	Clothing (bagged collection)
Charitable purpose	:	Child and Teenage Cancer and Leukaemia Foundation
Amount likely to be received by charity	:	Entire proceeds

Further information in relation to these applications is attached as Appendices to this report.

Should the permit(s) be granted at the hearing any permit(s) would only run from the date the Sub-Committee approves the application until the requested expiry date unless otherwise granted by the Sub-Committee.

If the dates requested by the applicant have passed then alternatives dates can be offered for the time period requested e.g. one week / one month etc.

4. Finance

Permits for House to House collections in or about the Borough of Rotherham are provided free of charge to applicants (there is no statutory provision for charging). Any relating enforcement and other matters of application processing are financed through the authority's normal budgeting methods.

5. Risks and Uncertainties

Failure to fully consider each application could lead to inappropriate collections being made within the Borough.

When a licensing authority refuse to grant a licence (or revoke a licence) which has been granted, they shall forthwith give written notice to the applicant or holder of the licence stating upon which one or more of the grounds set out in House to House Collections Act 1939 Section 2 sub section 3 (copied below in italics) the licence has been refused (or revoked) and informing him of the right of appeal given by this section, and the applicant or holder of the licence may thereupon appeal to the Secretary of State against the refusal or revocation of the licence as the case may be and the decision of the Secretary of State shall be final. The time within which any such appeal may be brought shall be fourteen days from the date on which notice is given.

A licensing authority may refuse to grant a licence, or, where a licence has been granted, may revoke it, if it appears to the authority—

- a) that the total amount likely to be applied for charitable purposes as the result of the collection (including any amount already so applied) is inadequate in proportion to the value of the proceeds likely to be received (including any proceeds already received);
- b) that remuneration which is excessive in relation to the total amount aforesaid is likely to be, or has been, retained or received out of the proceeds of the collection by any person;
- c) that the grant of a licence would be likely to facilitate the commission of an offence under section three of the Vagrancy Act 1824, or that an offence under that section has been committed in connection with the collection;
- d) that the applicant or the holder of the licence is not a fit and proper person to hold a licence by reason of the fact that he has been convicted in the United Kingdom of any of the offences specified in the Schedule to this Act, or has been convicted in any part of His Majesty's dominions of any offence conviction for which necessarily involved a finding that he acted fraudulently or dishonestly, or of an offence of a kind the commission of which would be likely to be facilitated by the grant of a licence;
- e) that the applicant or the holder of the licence, in promoting a collection in respect of which a licence has been granted to him, has failed to exercise due diligence to secure that persons authorised by him to act as collectors for the purposes of the collection were fit and proper persons, to secure compliance on the part of persons so authorised with the provisions of regulations made under this Act, or to prevent prescribed badges or prescribed certificates of authority being obtained by persons other than persons so authorised; or
- f) that the applicant or holder of the licence has refused or neglected to furnish to the authority such information as they may have reasonably required for the purpose of informing themselves as to any of the matters specified in the foregoing paragraphs.

6. Policy and Performance Agenda Implications

The applications that are detailed within this report should be considered in accordance with the Council's House to House Collections Policy (October 2019).

7. Background Papers and Consultation

None.

Contact Name: Alan Pogorzelec , Licensing Manager, tel (2)54955,
alan.pogorzelec@rotherham.gov.uk

APPLICATION 1

**Children with
Cancer UK**

Keeping families together



51 Great Ormond Street, London WC1N 3JQ
020 7404 0808 | info@childrenwithcancer.org.uk
childrenwithcancer.org.uk

f [childrenwithcanceruk](https://www.facebook.com/childrenwithcanceruk) | **t** [@CwC_UK](https://twitter.com/CwC_UK)

24th February 2020

To whom it may concern,

This is to confirm that Children with Cancer UK, has appointed UK Clothing Caravan Ltd. to collect good quality used clothing on our behalf throughout the UK. UK Clothing Caravan Ltd abides by the Fundraising Regulator code of conduct which is confirmed in our contract with them.

Dionne Gooding
Corporate Coordinator
Dionne.Gooding@childrenwithcancer.org.uk
020 7404 0808

Rotherham

Neighbourhood and Adult Services

Application for a House to House Collections Permit

House to House Collections Act 1939

House to House Collections Regulations 1947 (as amended)

Grant	
For office use only	
Date Received	
Fee	Free of Charge
Laipac number	
Board Hearing	
Permit Number	0000

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information shared in this way or for connected purposes and we may also share the information with certain other people or organisations that manage or protect public funds. By signing this declaration, you are agreeing to us using your information in this way.

Please answer all the questions on this form in BLOCK CAPITALS and in ink.
Enter NONE or N/A as appropriate in all boxes you do not enter information in.

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc): MR Date of Birth: 06/05/1974

Surname: BUTKUS First names: RAMUNAS

Address (either home or Business): UK CLOTHING CARAVAN LTD, Unit 7, 730 LONDON RD.
GRAYS, Pos. code: RM20 3NL

Daytime phone number: 08000029560 Mobile phone number: -

E-mail address: fundraising@ukclothingcaravan.co.uk

Details of the charity which the collection will benefit

2. Name of Charity: CHILDREN WITH CANCER UK

Head Office address for the Charity: 51 GREAT ORMOND STREET
LONDON Post code: WC1N 3JQ

Contact phone number: 02074040808 Mobile phone number: -

E-mail address: Dionne.Gooding@childrenwithcancer.org.uk

2.a. Are you an employee/Volunteer for this Charity YES ☐ No ☒

If YES please state your position within the Charity

***If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.**

- 2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information web site details etc

Children with Cancer UK Charity will benefit from this collection.
Charity funds vital research of children cancer. Ringing the End of Treatment Bell means a child has finished their cancer treatment. We fund vital

- 2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information web site details etc.

research so that one day every child will survive and can ring the End of Treatment Bell.

- 2.d. Is this charity/fund a UK registered charity

Yes ☒ No ☐

Registered Charity Number 298405

Collection details

3. Over what parts of the licensing area is it proposed that collections will be made?

Whole Borough please.

- 3.a. Over what periods in the year, dates & times is it proposed that collections will be made?

20/07/2020 - 20/09/2020

- 3.b. How many collectors will be used to make the collections 6

- 3.c. Is it proposed to collect money including direct debits as money:

Yes ☒ No ☐

Direct Debits ☒

- 3.d. Is it proposed to collect "other" types of property

Yes ☒ No ☐

Unwanted clothing

If Yes, what other type(s) of property will be collected

(Include direct debits as a collection of money)

Is it proposed to Sell, Give Away or Use this "other" property

Sell ☒

Give Away ☐

Use ☐

- 3.e. Are applications also being made for licences for the same purposes in other areas of the UK

Yes ☒ No ☐

If Yes, which other licensing authorities

Hull, York, Salford, Liverpool

Will these collectors be the same collectors as those you intend to use in this authority

Yes ☒ No ☐

- 3.f. Is it proposed to promote this collection in conjunction with a street collection

Yes ☒ No ☐

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts:

Combined accounts ☐

Separate accounts ☒

- 3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below

Funds raised following collections

4. Are all of the collections takings to be paid over to the Charity?

Yes ☒ No ☐

If NO, please state the purposes for which taking will be used

85% will be paid to the Charity.

4.a. Please state how much will be deducted for expenses or other reasons

£0.15p.

4.b. Is it proposed to use some of the takings for the payment of any persons

Yes ☒ No ☐

If YES Is it to Collectors

Yes

☐ No ☒

Is it to Other Persons

Yes

☐ No ☒

4.c. Please state how much will be deducted for what reasons

and if applicable what other persons will be paid:

Details of company or organisation responsible for these collection

5. Name of Company/Organisation to carry out collections:

UK CLOTHING CARAVAN LTD

Office address of the

Company/Organisation:

Unit 7; 730 LONDON ROAD, RM20 3NLGRAYS

Contact phone number:

080000 29560

Mobile phone

number:

-

E-mail address:

fundraising@ukclothingcaravan.co.uk

5.a. Are you an employee of this Business/Organisation

YES

☒ No ☐

If YES, please state your position within the Business/Organisation:

Director***If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.****Licensing history of Charity/Collection Company**

House to house collection permit before? Yes

☒No ☐

If 'Yes' who issued it?

Scarborough Council, UK Clothing Caravan LTD was issued a permit on behalf of Blesm charity

What date was it granted?

03/09/18 - 09/09/18

What licence number was?

FT100026.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order **with this** local authority refused, or revoked before?

Yes

☒ No ☐6.b. Have you, or to your knowledge anyone associated with this collection ever had a house to house licence or order, **with any other authority** refused, or revoked before?

Yes

☒ No ☐

If Yes, where was it held when was it refused, or revoked and why was it revoked?

Please use an extra sheet if required

Elmbridge Borough Council refused us a permit because the donated % does not satisfy those Council.

Applicants (Promoter) "Criminal Records" history

7. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as 'spent' within the terms of the "Rehabilitation of Offenders Act 1974".

7.a. Have you ever been convicted of a criminal offence(s) or received any police cautions/warnings or reprimands/etc. (If you answer YES to this question give details in the box below.)

Yes **D**

No

7.b. If you are waiting to hear about any prosecution enter the court name hearing the case

If known give date of future court hearing date:

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /	Use an extra sheet of paper if required	

This form is to apply for a house to house promoters collection permit. The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority. (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.)

The applicants attention is drawn to the House to House Collections Act 1939 and to paragraph 4 of the House to House Collections Regulations 1947 (as amended) on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature



Date applicant signed form

03/06/2013

COMMERCIAL PARTICIPATION AGREEMENT

**(1) CHILDREN WITH CANCER UK
and
(2) UK CLOTHING CARAVAN LIMITED**

AGREEMENT

DATED 23rd May 2019

BETWEEN

- 1) **Children With Cancer UK** (Registered Charity in England & Wales No. 298405), whose registered office is at, 51 Great Ormond Street, London, WC1N 3JQ (the "**Charity**"); and
- 2) **UK Clothing Caravan Ltd.** (Registered Company No.07536415) whose registered office is at Unit 7, 730 London Road, West Thurrock, Essex, RM20 3NL (the "**CP**" Commercial Participator).

BACKGROUND

- a) The Charity is the beneficial owner of the Name, Logo and wishes to licence the Commercial Participator to exploit them.
- b) This agreement is entered to comply with the Act and the Regulations.

NOW IT IS AGREED as follows:

1. Definitions

In this agreement the following words and phrases shall have the following meanings, unless the context otherwise requires:

'the Act'	the Charities Act 1992 (as amended);
'Term'	Ongoing from: the (Agreement date).
'Lead Time'	Period during which the CP will make all preparations for the campaign, no Royalty payments will be due during this period. This period shall not exceed 4 months from the start date of this agreement and shall end on 30 th September 2019. During the Lead Time period the CP will not use the Charity branding.
'Logo'	The logo of the Charity
'Name'	Children With Cancer UK
'Regulations'	the Charitable Institutions (Fundraising) Regulations 1994
'Royalty'	At least £2,100.00 per month during the six months trial period, which will be reviewed at the end of the 6 months trial period.
'Territory'	United Kingdom
'Collections Start Date'	The date when the clothing collection campaign will officially commence. This will begin on 1 st October 2019. The Royalty payments will be due at the end of the following month and by the end of each month thereafter, during the term of this agreement.

2. Purpose

The purpose of this agreement is to raise funds for the Charity through licensed House to House collections of clothing, shoes, fashion accessories and other items.

3. Appointment of Sub-licensee

In consideration of the undertakings given by CP in this agreement, Charity hereby appoints CP as its non-exclusive licensee to use the Name and Logo in the territory for the Term on the terms of this agreement.

4. Obligations of CP

CP undertakes with the Charity that it shall:

- 4.0 The Collections Start Date shall commence on 1st October 2019.
- 4.1 Not bring the Name or the Logo into disrepute in any way whatsoever.
- 4.2 Achieve the best possible return for the recycled clothes and other items throughout the UK to the best of its abilities.
- 4.3 Print, order and manufacture all advertising materials relating thereto, but on condition that it shall obtain the prior written approval of the Charity (which approval shall not be unreasonably withheld or delayed) to all materials which bear the Name and/or Logo;

4.4 Be responsible for the application for licences and the collection and sale of the recycled clothes and other items and to that end may enter into such reasonable agreement as it shall think fit to fulfil its obligations under this agreement.

4.5 Ensure that the charity bags are delivered to households shall be of good quality and comply in all respects with all relevant statutory standards.

And shall not use the name and logo in any other manner whatsoever without the prior written consent of the charity (such consent not to be unreasonably withheld or delayed). It shall also contain the Charity website address.

4.6 Arrange that the returns of collections are prepared under this agreement and given to the charity on a monthly basis.

4.7 Abide always with Part II of the Charities Act 1992 and in particular will state on all notices, advertisements and other documents soliciting funds for the charity the fact that the charity is registered.

4.8 Abide by the Fundraising Regulator code of conduct.

4.9 All CP vans will display a "Charity Clothing Collections" magnetic sign, but will not be permitted to use Charity branding, unless this has been approved in writing by the Charity.

5. The Royalty

5.1 In consideration of Charity granting to CP the sub-licence in clause 3, CP shall pay the Royalty of at least £2,100.00 per month to Charity from the Collections Start Date, in accordance with the rest of this clause.

5.2 The costs/expenditure of CP will be paid from funds raised. The expenses can only include:

(i) Bag manufacturing; Motor; printing informing material and postage expenses; Stationary Office badges; accountancy fees; storage costs; sorting costs; services, administrative costs.

5.3 In the event of termination of this agreement the Royalty shall be paid up to the date of termination.

5.4 Within 30 days of termination of this agreement, CP shall draw up and deliver to Charity a statement showing the amount of Royalty paid during the period from the last statement until termination, and the amount of any remaining Royalty due (if any).

5.5 There will be a Lead Time of up to 4 months during which CP will make all necessary preparations for the Clothing Collection campaign. This includes preparing the bag design with approval from Charity, ordering the bags, making licence applications to councils. Royalty payments will not be due to the charity during the 4 month Lead Time and the CP will not be permitted to use the Charity branding during this period.

5.6 CP shall pay the first Royalty payment to Charity by 30th November 2019.

- 5.7 Charity and CP agree to review the Royalty payments after 6 months from the Collections Start Date.

6. Termination

- 6.1 Charity shall be entitled to terminate this agreement forthwith if:
- (i) CP fails to pay any sum due to the Charity after the due date and the Charity has given CP written notice requiring it to pay and CP has failed to pay in the 30-day period.
 - (ii) CP does anything which brings the name or logo or reputation of the charity into disrepute.
 - (iii) A resolution is passed for the voluntary or compulsory liquidation of CP or a receiver is appointed over all or part of its business or if CP as an individual has a bankruptcy petition presented against him or her.
- 6.2 If Charity terminates this agreement under 6.1, the CP will no longer be authorised to use the Name and Logo once the termination notice period has been served.
- 6.3 Throughout the Term the Charity shall be able to terminate this agreement by giving no less than six (6) months prior notice.
- 6.4 Subject to the Charity's right to terminate under 6.1 this agreement shall last for the Term. During the notice period in respect of such sales and the rights of the charity under this agreement shall continue during that period.
- 6.5 Throughout the Term CP shall be able to terminate this agreement by giving no less than one (1) months prior notice.

7. Indemnity and Limitation on liability

- 7.1 CP agrees to indemnify the Charity in respect of any costs, claims, loss or liability whatsoever suffered by the charity because of any breach by CP of any of the terms of this agreement.

8. Exclusive Agreement

- 8.1 The Charity undertakes with CP that for the duration of this agreement it will not enter into a similar agreement with any other party in respect of a service which is like the service provided by CP.

9. Confidentiality

- 9.1 The Charity agrees with CP and CP with Charity, to treat as secret and confidential and not at any time for any reason to disclose or permit to be disclosed to any person or persons or to otherwise make use of or permit to be made use of any information relating to Charity's or CP's business affairs or finances where knowledge or details of the information was received during the period of this agreement.

10. General

- 10.1 No amendment or addition to this agreement shall be made unless made in writing and executed by the parties;
- 10.2 This agreement shall be governed by the laws of England and Wales;
- 10.3 Neither party shall be liable for any breach of any term of this agreement that is the result of any clause beyond the reasonable control of the party in breach.
- 10.4 Any notice to be served on any of the parties shall be sent by pre-paid post recorded delivery or registered post to the address above (or such other address as may be advised from time to time) and shall be deemed to have been received within 72 hours of posting.

**SIGNED for and on behalf of
Children With Cancer UK (Charity)**

By: ZAWASCOFF

(Signature)

Occupation: SENIOR MANAGER, SPORT, REGIONAL

In the Presence of: + CORPORATE

Occupation: DIONN GOODING
CORPORATE
COORDINATOR

(Signature)

**SIGNED for and on behalf of
UK Clothing Caravan Limited (CP)**

By: Ramunas Butkus

(Signature)

Occupation: (Director)

In the Presence of: LINA BIRMANIENE

(Signature)

Occupation: PA to Director

Certificate of Registration under the Waste (England and Wales) Regulations 2011

Regulation authority

Name



Address

National Customer Service Centre
99 Parkway Avenue
Sheffield
S9 4WF

Telephone number

03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

Carriers details

Name of registered carrier UK CLOTHING CARAVAN LTD

Registered as an upper tier waste carrier and dealer

Registration number CBDU192699

Address of place of
business

UK CLOTHING
MOTHERWELL WAY
GRAYS
RM20 3XD

Telephone number

01708685079

Date of registration

Monday 31st July 2017

Expiry date of registration
(unless revoked)

Friday 28th August 2020

Making changes to your registration

Your registration will last 3 years and will need to be renewed after this period. If any of your details change, you must notify us within 28 days of the change.



UK CLOTHING CARAVAN LTD
In association with Children with Cancer UK

RINGING THE END OF TREATMENT BELL means a child has finished their cancer treatment. Children with Cancer UK fund vital research so that one day every child will survive and can ring the End of Treatment Bell.

1. Fill your bag
2. Leave out by 9am
3. Feel Good!

www.childrenwithcancer.org.uk

Registered with FUNDRAISING REGULATOR

Thank you for Your support!

ping r to bell, ether.
ll receive
ired charity
arity number: 298405

Supporting **Children with Cancer UK**
Keeping families together

Thank you for Your support!

YOUR COLLECTION DAY IS:

MON TUE WED THU FRI SAT

Please leave your bag(s) outside on the collection day in full view from the road by 9am.

*Text BELL to 70030 to give £3 for life-saving research.
*Our collectors CAN NOT ACCEPT cash donations.
WARNING: Beware of bogus collectors. All our distributors, collectors always carry ID badges.

HELP US
✓ Clothir
✓ Handb:
✓ Paired !
✓ Jewelle
✓ Bric-A-
X Please l

U
C.
In as
HELPLI
For missed
and postco

Thank you for Your support!

HELP US BY DONATING

- ✓ Clothing (Adults and Children)
- ✓ Handbags, Accessories, Belts, Hats
- ✓ Paired Shoes (Tied Together)
- ✓ Jewellery, Toiletries, Perfumes
- ✓ Bric-A-Brac, Souvenirs

X Please No: Curtains and Books

UK CLOTHING CARAVAN LTD
In association with Children with Cancer UK

HELPLINE: 08000 029 560
For missed bags please text your full address and postcode to: **07496 014 113**

SECTION DAY IS:
TUESDAY

outside on the collection day by 9am.
re £3 for life-saving research.
*ACCEPT cash donations.
distributors, collectors always carry ID badges.

Supporting **Children with Cancer UK**
Keeping families together

Thank you for Your support!


YOUR COLLECTION DAY IS:
FRIDAY

Please leave your bag(s) outside on the collection day in full view from the road by 9am.

*Text BELL to 70030 to give £3 for life-saving research.
*Our collectors CAN NOT ACCEPT cash donations.
WARNING: Beware of bogus collectors. All our distributors, collectors always carry ID badges.

HELP US
✓ Clothir
✓ Handb:
✓ Paired !
✓ Jewelle
X Please l

U
C.
In as
HELPLI
For missed
and postco

Rotherham 

Neighbourhood and Adult Services

Application for a House to House Collections Permit

House to House Collections Act 1939

House to House Collections Regulations 1947 (as amended)

Grant	
For office use only	
Date Received	
Fee	Free of Charge
Laipac number	
Board Hearing	
Permit Number	HH

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information to share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application you are agreeing to us using your information in this way.

**Please answer all the questions on this form in BLOCK CAPITALS and in ink.
Enter NONE or N/A as appropriate in all boxes you do not enter information in.**

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc): MISS Date of Birth 29/04/1968

Surname: TAPP First names: JACQUELINE

Address (either home or Business): 85 PRINCE OF WALES ROAD, NORWICH
NORFOLK Post code: NR1 1DG

Daytime phone number: 0800 169 1601 Mobile phone number: -

E-mail address: fundraising@just4children.org

Details of the charity which the collection will benefit

2. Name of Charity: JUST HELPING CHILDREN CHARITY

Head Office address for the Charity: 85 Prince of Wales Road,
Norwich, Norfolk Post code: NR1 1DG

Contact phone number: 0800 169 1601 Mobile phone number: -

E-mail address: fundraising@just4children.org

2.a. Are you an employee/Volunteer for this Charity YES ☒ No ☐

If YES, please state your position within the Charity:

Director / Trustee

*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

- 2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information, web site details etc.

Just Helping Children is passionate about the relief of sickness and preservation of health of children in the UK and Ireland by providing and assisting in the provision of grants to enable them to obtain medical treatment, therapies, living environments, equipment and holidays which would not otherwise be available for them.

- 2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information, web site details etc.

Reg. No: 1164473

Our Charity helps children all over the UK.

- 2.d. Is this charity/fund a UK registered charity

Yes ☒ No ☐

Registered Charity Number 1164473

Collection details

3. Over what parts of the licensing area is it proposed that collections will be made?

Whole Borough please.

- 3.a. Over what periods in the year, dates & times, is it proposed that collections will be made?

03/08/2020 - 02/08/2021

- 3.b. How many collectors will be used to make the collections:

6

- 3.c. Is it proposed to collect money including direct debits as money:

Yes ☐ No ☒

Direct Debits ☐

- 3.d. Is it proposed to collect "other" types of property

Yes ☒ No ☐

If Yes, what other type(s) of property will be collected.
(Include direct debits as a collection of money)

Unwanted clothing.

Is it proposed to Sell, Give Away, or Use this "other" property

Sell ☒

Give Away ☐

Use ☐

- 3.e. Are applications also being made for licences for the same purposes in other areas of the UK

Yes ☒ No ☐

If Yes, which other licensing authorities

Wakefield, Leeds, Calderdale, Bradford...

Will these collectors be the same collectors as those you intend to use in this authority

Yes ☒ No ☐

- 3.f. Is it proposed to promote this collection in conjunction with a street collection

Yes ☐ No ☒

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts:

Combined accounts ☐

Separate accounts ☐

- 3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below

N/A

Funds raised following collections

4. Are all of the collections takings to be paid over to the Charity Yes ☒ No ☐

If NO, please state the purposes for which taking will be used

4.a. Please state how much will be deducted for expenses or other reasons £

4.b. Is it proposed to use some of the takings for the payment of any persons Yes ☐ No ☒

If YES: Is it to Collectors Yes ☐ No ☐ Is it to Other Persons Yes ☐ No ☐

4.c. Please state how much will be deducted: for what reasons, £
and, if applicable what "other persons" will be paid:

Details of company or organisation responsible for these collection

5. Name of Company/Organisation to carry out collections: Just Helping Children Charity

Office address of the 85 Prince of Wales Road, Norwich
Company/Organisation: Norfolk Post code NR1 1DG

Contact phone number: 0800 169 1601 Mobile phone number: -

E-mail address: fundraising@just4children.org

5.a. Are you an employee of this Business/Organisation YES ☒ No ☐

If YES, please state your position within the Business/Organisation: Director / Trustee

***If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.**

Licensing history of Charity/Collection Company

5. Has the applicant, charity or collections company ever held a house to house collection permit before? Yes ☐ No ☒

If 'Yes', who issued it?

What date was it granted? / / What licence number was it?

6.a. Have you, or to your knowledge anyone associated with this collection ever had a house to house licence or order **with this** local authority, refused, or revoked before? Yes ☐ No ☒

6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, **with any other authority** refused, or revoked before? Yes ☒ No ☐

If Yes, where was it held:
when was it refused, or revoked
and why was it revoked?

Guildford Borough Council refused us a permit under schedule 2(3)f.

Please use an extra sheet if required

Applicants (Promoter) "Criminal Records" history

7. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974"

7.a. Have you ever been convicted of a criminal offence(s), or received any police cautions/warnings or reprimands? etc. (If you answer YES to this question give details in the box below.)

Yes ☐No ☒

7.b. If you are waiting to hear about any prosecution enter the court name hearing the case.

If known give date of
future court hearing
date

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		
Use an extra sheet of paper if required		

This form is to apply for a house to house promoters collection permit. The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority)

The applicants attention is drawn to the House to House Collections Act 1939, and to paragraph 4 of the House to House Collections Regulations 1947 (as amended); on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature

Jaqueline Cap

Date applicant signed form 29/06/20

Just 4
Children

26th March 2020

To whom it may concern,

This letter is to confirm that Just Helping Children (charity registration no 1164473) will be operating its own licensed House to House collections without involvement from other parties.

For any inquiries, please do not hesitate to contact us.



Jacqueline Tapp
Treasurer

Certificate of Registration under the Waste (England and Wales) Regulations 2011

Regulation authority

Name



Address

National Customer Service Centre
99 Parkway Avenue
Sheffield
S9 4WF

Telephone number

03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

Carriers details

Name of registered carrier Just Helping Children

Registered as a lower tier waste carrier, broker and dealer

Registration number CBDL156454

Address of place of business

85
Prince of Wales Road
Norwich
NR1 1DG

Telephone number

08001691601

Date of registration

Wednesday 25th January 2017

Making changes to your registration

Your registration will last indefinitely so does not need to be renewed but you must update your registration details if they change, within 28 days of the change.

Just Helping Children
(A company limited by guarantee)

Report and Financial Statements
For the year ended 30 September 2019

Charity no: 1164473 / SC046157

Company no: 09758847

JUST HELPING CHILDREN
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2019

	Page
Legal and administrative information	1
Report of the Trustees	2 - 9
Independent Auditors Report	10 - 12
Statement of Financial Activities	13
Balance Sheet	14
Statement of Cash Flows	15
Notes to the Financial Statements	16 - 25

JUST HELPING CHILDREN

**LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 30 September 2019**

Trustees:	See Trustees Report
Registered office:	85 Prince of Wales Road Norwich Norfolk NR1 1DG
Company Number:	09758847
Charity Number:	1164473 (England & Wales) SC046157 (Scotland)
Auditors:	Sexty & Co Chartered Certified Accountants & Registered Auditor 124 Thorpe Road Norwich NR1 1RS
Bankers:	HSBC Bank plc 105 Mount Pleasant Tunbridge Wells TN1 1QP
Investment Managers:	Quilter Cheviot One Kingsway London WC2B 6AN

JUST HELPING CHILDREN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 September 2019

The trustees present their report and the audited financial statements of the charity for the year ended 30 September 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Reference and administrative details of the Trust, its Trustees and advisers

Just Helping Children is a company limited by guarantee (number 09758847) and a registered charity (number 1164473). It is governed by its Memorandum of Association and Articles of Association dated 2 September 2015. The company was incorporated on 2 September 2015. The company also registered as a charity with the office of the Scottish Charity Regulator (OSCR) (number SC046157) on 24 November 2015.

The names of the trustees, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this Report are set out as follows:

Trustee	Period of office
Miss Jacqueline Tapp	Throughout the period of these financial statements
Miss Sheena Dunne	Throughout the period of these financial statements
Mrs Eleanor Florey	Throughout the period of these financial statements
Miss Lisa Peacock	Throughout the period of these financial statements
Miss Louise Elliott	Throughout the period of these financial statements

Structure, governance and management

The Board comprises of five Trustees who are also the company directors under company law. Trustees consider the board of Trustees and the Chief Executive Officer as comprising the key management personal of the charity in charge of directing, controlling and running the charity on a day to day basis. All Trustees give of their time freely. The Chief Executive Officer is responsible for the day to day operations of the charity and has documented authority from the Board.

New Trustees are appointed by the existing Trustees and serve for three years after which they may put themselves forward for re-appointment. Articles of Association provide for a minimum of three trustees. There is no maximum number. New Trustees are provided with a complete Trustee Induction Pack which includes information on the history and structure of the organisation, recent accounts, minutes of Board meetings and information on the roles and responsibilities of charity Trustees and general guidance on running an effective charity. Trustees are encouraged to request training on any issues relevant to their position in the organisation. On appointment new trustees sign a model trustee declaration statement. The induction process includes following a role description and the good practice guides of the Charity Commission and an initial meeting with the trustees and chief executive officer.

In the bi-monthly trustee meetings, the trustees agree the broad strategy and areas of activity for the charity. Questions arising are decided by a majority of votes with the chair holding the casting vote if needed. The day to day administration of the charity is delegated to the chief executive officer. The Board met 6 times during this financial year.

All trustees give of their time freely and no trustee remuneration was paid in the year. No trustee had any beneficial interest in any contract with the charity during this period.

JUST HELPING CHILDREN

**REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 30 September 2019**

Risk assessment and management

The major risks facing the charity are reviewed regularly by the Board and more regularly by Finance Sub Committee and a risk analysis is produced. The Trustees review these risks on an on-going basis and satisfy themselves that adequate systems and procedures are in place to manage the risks identified. Risk is an everyday part of charitable activity and managing it effectively is essential if the trustees are to achieve their key objectives and safeguard charity funds and assets. Where appropriate, risks are covered by insurance.

The trustees have established a risk policy which outlines the basic principles and strategies that are applied to manage the risks. The risk framework allows the trustees to:

- Identify the major risks that apply to the charity
- Make decisions about how to respond to the risks
- Make an appropriate statement regarding risk management in annual report

Identifying and managing the possible and probable risks is a key part of effective governance. By managing risk effectively, trustees help ensure that:

- Significant risks are known and monitored, enabling trustees to make informed decisions and take timely action
- The charity makes the most of opportunities and develop them with the confidence that any risks will be managed
- Forward and strategic planning are improved
- The charity's aims are achieved more successfully

The following framework dictates how we mitigate the identified risks: Formulating detailed fundraising plans and having regular financial reviews, together with a system of phased expenditure to enable responsible budget management;

- A clear structure of delegated authority and control;
- Maintaining reserves in line with the charity's reserves policy;
- Regular monitoring of contracts

Objectives and activities for the public benefit

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities of the Charity.

The charity works to ensure that all families with ill and disabled children are made aware of the help and support that we can offer and we have particularly developed our social media accordingly.

There are over 800,000 ill and disabled children in the UK and we do not means test anyone who comes to us for support.

Just Helping Children provides fundraising support for families in these areas:

- Life changing treatment for children with brain injuries;
- Access to quality of life enhancing surgeries and treatments like Selective Dorsal Rhizotomy (SDR) and stem cell therapy;
- Access to life-saving surgeries and treatments;
- Probable and likely surgeries and treatments as yet not diagnosed;
- Short breaks and holidays for children with families fighting illnesses and disabilities;
- Mobility and sensory equipment;
- Holistic therapy and support programmes for autistic children;
- Adaptions to homes and living environments to improve quality of life;
- Sports equipment to enable talented disabled athletes to participate in competitive sport;
- And any other areas the trustees feel will benefit children who have disabilities and sickness.

JUST HELPING CHILDREN

REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 30 September 2019

Objects of charity

Just Helping Children offers support to the families of ill and disabled children in the UK who need specialist medical surgery, treatment, therapy and equipment, giving a better quality to their young lives and real hope for their future.

Our mission is to enable families to fundraise for their child's treatment at the right time and place. Our vision is that every child gets the treatment they need to transform their life.

The charity provides the support to help families to raise the money for medical treatment and therapy within the self-funded sector of medicine and healthcare in the UK and Ireland. Funds are also raised for surgery and treatment by medical specialists abroad, where the specialist knowledge and expertise are available, in order to treat children as quickly as possible, often with ground-breaking therapies not available in the UK.

Parental choice is always key. We ensure parents ask the right questions to help guide them to the best solution for their child. Ultimately the parent makes the decision regarding the best treatment available on advice from many sources.

The number of disabled children continues to grow and this is anticipated to increase further in the coming years driven by improved diagnosis, reduced stigma in reporting disability and better survival rates for pre-term infants.

With 1 in every 400 children born with cerebral palsy it is perhaps not surprising that a significant number of the families we support have a child living with this condition. Many are raising funds for additional physiotherapy not offered on the NHS or specialist equipment. For some, there is the option of Selective Dorsal Rhizotomy (SDR) a surgical procedure, an often life changing operation which reduces stiffness and spasticity in a child's muscles which in turn enables a child to have a greater level of control, dexterity, range and mobility enhancing the quality of life.

Just Helping Children offers a well-established fundraising infrastructure and support mechanism around the marketing and communication of individual campaigns that allows families to quickly establish their fundraising story and start to receive donations. Families have the peace of mind that their funds are being managed by a well-established charity in accordance with charity commission guidelines and know they can contact the team to discuss their campaign and receive support, encouragement and guidance.

Grant Making Policy

The trustees have established its grant making policy to achieve its objectives and aims. The trustees make grants where they believe that their contribution will make a real difference to a young life. Applications will be considered by the trustees at the bi-monthly trustee meetings. The trustees will not be able to make grants to all of those who apply depending on funds available.

Applications from any geographical area within the UK or Ireland are eligible for consideration. Applications can be made by individuals and organisations. Each application is considered on a case by case basis.

The trustees apply the funds of Just Helping Children at their discretion and in accordance with the charitable purposes and objectives of the charity. The number of children that can be supported by the trustees is necessarily limited to the amount of funds that are available for distribution each year.

The trustees have determined that the current priorities for funding are:

- assisting families in the greatest need of financial or urgent support.

The priorities for support will be reviewed by the trustees every year and may be changed depending upon circumstances and the perceived effectiveness of the application of funds. Any change to these priorities must still fulfil the charitable purpose and objectives of the charity

JUST HELPING CHILDREN

**REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 30 September 2019**

Aims, activities and impact during the period

This financial year has seen a period of growth in levels of donations and a consolidation and embedding of new processes and policies with the charity team to ensure all we do is safe, reliable and secure.

Our website was developed further and regularly reviewed and updated, drawing more families and donors ensuring information and support was easier to locate. The website now incorporates a Cloud-based web accessibility solution which allows users to customise our website in a way that works best for them.

Work has also continued to develop our social media and our support of our families via this method helping families to use social media more effectively to spread the word about their campaign and improve their ability to fundraise. Our use of Facebook and Twitter continues to improve and our Instagram usage continues to help show our work and impact.

Our Finance Sub-Committee oversees all financial elements of the charity including our accounting practices and investment performance as well as looking at our audits, budgeting process and strategic risk register. This committee meets 6 times a year.

We continued to develop our systems and our invoice and payment processes still further in this financial year.

Our safeguarding policies have been reviewed. There have been no notifiable incidents. GDPR has been fully complied with and continues to be reviewed and enhanced with clear rationales in place for what data we keep and why.

Donors can be assured that we comply with the regulatory standards for fundraising. We are registered with the Fundraising Regulator and are committed to the Fundraising Promise and adherence to the Code of Fundraising Practice. We encourage our fundraising service providers we engage with to also be signed up to the code. This report covers the requirements charities must follow as set out in the Charities Act 2016.

We sometimes engage professional fundraisers to help us deliver fundraising initiatives. We aim to ensure those agencies we employ also observe the highest standards in terms of fundraising practice.

Our website outlines our complaints policy for the public and clearly explains how an individual can complain. We received 10 complaints in this financial year. In contrast, last year we received 20 so this represents a 50% decrease.

We responded to all complaints within 10 days. Complaints are dealt with in-line with our fundraising complaints policy. Most serious complaints are escalated to our CEO and Trustees so they can consider lessons learnt. We report to the Fundraising Regulator on the totality of our complaints.

JUST HELPING CHILDREN

**REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 30 September 2019**

Helping Families to Fundraise for Treatments

We have supported almost 100 new families in this financial year, over 400 families in total within the year.

Our team support helps in these ways:

- we have a free phone number and are available for support and guidance everyday of the year;
- we set up a JustGiving Campaign page;
- we give a grant to market the campaign;
- we help families promote their campaign through the press and TV;
- we promote campaigns on many social media channels;
- we provide a fundraising kit;
- we provide PR support and advice;
- we claim gift-aid;
- we put families in touch with each other for moral support via our Facebook Support Group;
- we help access match funding and corporate donations;
- we pay all the invoices and can help with travel and accommodation advice giving real certainty to donors that funds are being used for the purposes intended and complying with charity commission guidelines and best practice;
- we work with other charities and trusts who offer grants;
- we work with an equipment provider offering a significant discount;
- one of our trustees has gone through the whole fundraising process with her son, and is available for support and advice;
- grants are available to families or organisations in greatest need of fundraising support.

Medical conditions we have helped families with include:

Cerebral Palsy
Global Development Delay
Hypermobility
Congenital Hypotonic
Epilepsy
Visual Impairments
Hypoxic Ischemic Encephalopathy

This is by no means an exhaustive list and we often help families with children with undiagnosed syndromes looking for new and ground-breaking treatments. Our Medical Advisor, Rachael Hutchinson, a consultant at the Norfolk and Norwich Teaching Hospital Foundation Trust reviews historical cases looking at outcomes and impacts of treatments longer term as well as reviewing new procedures and illnesses being presented to our charity to review their safety and appropriateness.

Hospitals and treatment centres where we have helped children this year include:

- Adeli Center
- Alder Hey Hospital
- Great Ormond Street Hospital
- Hippomedial Center
- Hope Center
- Kids Physio Works
- London Orthotics
- NAPA Center
- Peto Institute
- Portland Hospital
- SDR Fitness
- St Louis Children's Hospital
- Swimlab
- University Hospital Bristol

JUST HELPING CHILDREN

**REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 30 September 2019**

Financial review

The charity's work is mainly reliant on donations from the general public, companies and trusts. A fraction of our revenue comes from our commercial partners.

The results for the year are reported on pages 13 - 15 together with the explanatory notes and policies. Incoming resources exceeded outgoing resources and total funds have increased by £1,184,380 during the year.

Trustees believe that designating funds reflects well the fact that whilst funds are raised in the name of a child, they are Just Helping Children funds and if not utilised for any reason can be used to help other families who have ill or disabled children with needs.

Financial Controls

At the forefront of what the charity does are effective internal financial controls. Trustees are diligent meeting their legal duties of safeguarding the charity's assets and managing resources effectively. To help our Trustees, they consider carefully The Charity Commission guidance note - 'Internal Controls for Charities (CC8)'.

Trustees and CEO lead by example and set the tone from the top whereby internal financial controls are adhered to and the culture of control embedded in operations across the organisation.

Reviewing Systems

Trustees regularly review the system of controls for effectiveness at least annually. The framework is relevant and appropriate to the charity as well as not too onerous or disproportionate. The Trustees follow The Charity Commission Self-assessment Guidance which assists them in their review.

To ensure that the controls are effective the Trustees regularly monitor activities including:

- Monitoring financial performance against a pre-approved budget including estimates of income and expenditure;
- Bank and other reconciliations;
- Checking that authorisation and approval procedures are complied with.

As legally required the Trustees keep sufficient accounting records and prepare and file an annual report and accounts.

The Trustees manage the risks of fraud and financial crime effectively. Some of the controls in place include:

- Appropriate policies such as anti-bribery; anti-fraud; anti-money-laundering; and whistleblowing;
- Appropriate training for staff;
- Identity and due diligence checks on organisations that the charity works with;
- Secure IT systems;
- Appropriate reporting procedures.

JUST HELPING CHILDREN

**REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 30 September 2019**

Investment Policy

The charity's assets are invested widely and are diversified by asset class which may include cash, bonds, equities, property and any other asset that is deemed suitable by the charity. An investment property was purchased this year to give a more balanced portfolio of assets.

The charity is expected to exist in perpetuity and investments should be managed to meet the investment objective and ensure this sustainability. We regularly review the performance of these investments and will be take advice from investment experts and our investment managers when needed.

Property Portfolio

Our properties are now fully leased with no voids at the year end. Our long-term objective remains to retain these commercial properties to generate income maximising the return to benefit the charity.

Reserves policy

Trustees have retained reserves in order to give financial security, to fund day to day expenditure and to enable the charity to cope with setbacks or take advantage of opportunities.

The trustees have established a reserves policy to meet the following objectives:

- to comply with prudent accounting principles and the requirements of SORP;
- to comply with donor requirements where those are specified, i.e. campaigns are at least of three years;
- to safeguard the long-term financial management and sustainability of the charity with a view to achieving its charitable objectives.

Trustees will review the level of reserves each year to ensure that they meet the objectives of this policy.

Reserves are held to protect the charity's work from unforeseen falls in income or urgent unexpected expenditure (including any potential wind down), allowing an orderly response to the financial implications that might arise from these events. This is the minimum level of reserves the charity should always carry to protect itself against unknown future risk and maintain long-term financial sustainability.

To manage risk the policy is to hold funds sufficient to cover: eighteen months operating expenditure. Sufficient funds to cover campaigns lasting on average three years, funds to protect the charity from unforeseen falls in income and any additional specific risks.

The charity's total reserves at the balance sheet date were £3,440,314 of which £334,926 (2018 £273,127) relate to unrestricted general funds and £3,105,388 (2018 £1,982,807) relate to unrestricted designated funds.

Unrestricted designated funds are donations made to the charity in response to a specific campaign or appeal and are set aside from the unrestricted funds.

Of the charity's total reserves £885,674 (2018 £552,987) can only be realised by disposing of tangible fixed assets.

Plans for the future

The trustees are looking to cement and consolidate the support we offer, and will constantly review procedures to do what the charity does more effectively and efficiently, particularly how to support families further.

JUST HELPING CHILDREN

REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 30 September 2019

Trustees' responsibilities statement

The trustees (who are also directors of Just Helping Children for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Board of Trustees on 16th May 2020 and signed on its behalf by:



Sheena Dunne
Chair of Trustees

JUST HELPING CHILDREN

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

Opinion

We have audited the financial statements of Just Helping Children (the 'charitable company') for the year ended 30th September 2019 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30th September 2019, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

JUST HELPING CHILDREN

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS (CONTINUED)

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 9, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

JUST HELPING CHILDREN

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS (CONTINUED)

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



A M Orves (Senior Statutory Auditor)
For and on behalf of Sexty & Co, Statutory Auditor
124 Thorpe Road
Norwich
NR1 1RS

32/5/2026

JUST HELPING CHILDREN
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 September 2019

	Notes	Unrestricted General Fund £	Unrestricted Designated Funds £	Total Funds 2019 £	Total Funds 2018 £
Income from:					
Donations	2	36,623	2,979,441	3,016,064	2,976,216
Trading activities	3	136,986	-	136,986	114,354
Investments	4	26,529	-	26,529	16,521
Other	5	27,602	-	27,602	9,652
Total income		227,740	2,979,441	3,207,181	3,116,743
Expenditure on:					
Raising funds	6	108,221	-	108,221	88,254
Charitable activities	7	137,781	1,856,860	1,994,641	1,965,703
Other		-	-	-	-
Total expenditure		246,002	1,856,860	2,102,862	2,053,957
Net income/(expenditure)		(18,262)	1,122,581	1,104,319	1,062,782
Taxation	11	(4,457)	-	(4,457)	(3,990)
Gains/(losses) on revaluation	17	84,518	-	84,518	3,037
Transfers between funds	19	-	-	-	-
Net movement in funds		61,799	1,122,581	1,184,380	1,061,829
Reconciliation of funds:					
Total funds brought forward		273,127	1,982,807	2,255,934	1,194,105
Total funds carried forward		334,926	3,105,388	3,440,314	2,255,934

All incoming resources and resources expended relate to continuing activities.

The notes on pages 16 to 25 form part of these financial statements.

JUST HELPING CHILDREN

BALANCE SHEET
AS AT 30 September 2019

	Notes	2019	2018
		£	£
Fixed assets			
Tangible fixed assets	15	885,674	552,987
Current assets			
Debtors	16	77,011	91,996
Investments	17	2,022,063	1,274,142
Cash at bank and in hand		468,547	349,529
		<u>2,567,621</u>	<u>1,715,667</u>
Creditors			
Amounts falling due within one year	18	<u>(12,981)</u>	<u>(12,720)</u>
Net current assets		2,554,640	1,702,947
Total assets less current liabilities		<u>3,440,314</u>	<u>2,255,934</u>
Funds of the charity			
Unrestricted general fund	19	334,926	273,127
Unrestricted designated funds	19	<u>3,105,388</u>	<u>1,982,807</u>
Total charity funds		<u>3,440,314</u>	<u>2,255,934</u>

These financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small charitable companies and with the FRS 102 SORP.

These financial statements were approved by the members of the board of trustees on 16th May 2020 and are signed on their behalf by:



Sheena Dunne
Chair of Trustees

Company Number: 09758847

Charity Number: 1164473 (England & Wales)
Charity Number: SC046157 (Scotland)

JUST HELPING CHILDREN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 September 2019

	2019 £	2018 £
Cash flow from operating activities		
Net income / (expenditure) for year	1,184,380	1,061,829
Depreciation of tangible fixed assets	4,457	4,042
(Increase) / decrease in debtors	14,985	(60,798)
Increase / (decrease) in creditors	261	1,887
Revaluation gains	(84,518)	(3,037)
Income from investments	(33,956)	(16,960)
Payment of investment management fees	13,126	11,631
Rental income received	(26,823)	(9,421)
Loss on sale of investments	7,427	439
Cash generated from operations	<u>1,079,339</u>	<u>989,612</u>
Net cash flow from operating activities	<u>1,079,339</u>	<u>989,612</u>
Cash flow from investing activities		
Payments to acquire tangible fixed assets	(337,144)	(366,507)
Payments to acquire investments	(753,594)	(779,976)
Proceeds from sale of investments	141,381	48,348
Income from investments	33,956	16,960
Payment of investment management fees	(13,126)	(11,631)
Rental income received	26,823	9,421
Net cash flow from investing activities	<u>(901,704)</u>	<u>(1,083,385)</u>
Net increase / (decrease) in cash and cash equivalents	177,635	(93,773)
Cash and cash equivalents at 1 October	406,713	500,486
Cash and cash equivalents at 30 September	<u>584,348</u>	<u>406,713</u>
Cash and cash equivalents consists of:		
Cash at bank and in hand	468,547	349,529
Deposit investment account	115,801	57,184
Cash and cash equivalents at 30 September	<u>584,348</u>	<u>406,713</u>

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 September 2019

1 Summary of significant accounting policies

Basis of accounting

Just Helping Children is a company limited by guarantee in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information of these financial statements. The nature of the charity's operations and principal activities are given in the Report of the Trustees.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

Tangible fixed assets

Tangible fixed assets are stated at cost or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold land & buildings	50 years
Fixtures, fittings & equipment	20% reducing balance

Investment property

Investment properties for which fair value can be measured reliably without undue cost or effort are measured at fair value at each reporting date with changes in fair value recognised in 'gains / (losses) on revaluation' in the Statement of Financial Activities (SoFA).

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received. The following specific policies are applied for particular categories of income:-

For donations to be recognised the charity will have been notified of the amounts and the settlement date. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Income from trading activities includes income earned raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 September 2019**Incoming resources - continued**

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income, dividend and rent income is recognised as the charity's right to receive payment is established.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them; and

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants.

Support costs

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and administrative costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Governance costs

Governance costs include those costs incurred in the governance of the charity and its assets and are primarily associated with meeting constitutional and statutory requirements.

Investments

Investments are recognised initially at fair value which is normally the transaction price. Subsequently, they are measured at fair value with changes recognised in 'gains / (losses) on revaluation' in the Statement of Financial Activities (SoFA) if the shares are publicly traded or their fair value can otherwise be measured reliably.

Employee benefits

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

Funds

Unrestricted general funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Unrestricted designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30 September 2019**Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Donations	36,623	2,979,441	3,016,064	2,976,216

Donations are attributed to designated funds when they are received through a targeted fundraising campaign to be used for treatment and associated costs

3 Income from trading activities

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Sale of goods	136,986	-	136,986	114,354

4 Income from investments

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Dividends and interest received	33,956	-	33,956	16,960
Profit/(loss) on sale of investments	(7,427)	-	(7,427)	(439)
	26,529	-	26,529	16,521

5 Other income

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Rental income	26,823	-	26,823	9,421
Bank interest received	779	-	779	231
	27,602	-	27,602	9,652

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30 September 2019

6 Costs of raising funds

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Purchase of goods for resale	108,221	-	108,221	88,254

7 Analysis of expenditure on charitable activities

	Direct costs £	Support costs £	Governance costs £	Total 2019 £	Total 2018 £
Charitable activities	1,856,860	120,662	17,119	1,994,641	1,965,703

8 Direct costs of charitable expenditure

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Treatment costs	-	1,786,470	1,786,470	1,729,911
Fundraising costs	-	3,430	3,430	111,399
Donations	-	66,960	66,960	7,440
	-	1,856,860	1,856,860	1,848,750

Treatment costs include grants made to individuals. Grants are usually made to fund treatment and associated costs but can be made in any instances where the trustees believe that their contribution will make a real difference to a young life.

9 Support costs

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Salaries	48,068	-	48,068	47,170
Advertising and marketing	2,185	-	2,185	2,447
Depreciation	4,457	-	4,457	4,042
Travel	7,744	-	7,744	1,296
Other support costs	25,108	-	25,108	14,019
Administration costs	18,510	-	18,510	8,665
Property maintenance costs	14,590	-	14,590	22,938
	120,662	-	120,662	100,577

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30 September 2019**10 Governance costs**

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Auditors remuneration	3,993	-	3,993	4,349
Bank charges	-	-	-	-
Management fees	13,126	-	13,126	11,631
Legal and professional fees	-	-	-	396
	<u>17,119</u>	<u>-</u>	<u>17,119</u>	<u>16,376</u>

11 Taxation

	2019 £	2018 £
Analysis of tax expense:		
Current tax:		
- Corporation tax	4,500	4,300
- Rounding of tax provision in prior year	(43)	(310)
	<u>4,457</u>	<u>3,990</u>

The taxation charge has been calculated by multiplying the profit from trading activities by the current corporation tax rate of 19% (2018 19%) after deducting a proportion of overhead expenditure.

12 Trustee remuneration

No Trustee received any remuneration from the charity or was paid expenses in the current or previous financial year. The Trustees did not have any material expenses reimbursed during the current or previous year.

13 Staff costs

	2019 £	2018 £
The cost of employing staff was:		
Wages and salaries	45,000	42,083
Social security costs	2,468	4,666
Pension costs	600	421
	<u>48,068</u>	<u>47,170</u>

The average number of employees during the year was 1 (2018 1). The trustees were not entitled to any remuneration and were not reimbursed for any expenses. No employee earned in excess of £60,000. The remuneration received by key management personnel is £45,000 (2018 £42,083). The charity considers its key management personnel to be the Chief Executive Officer.

14 Pension commitments

The charity operates defined contribution scheme for its employees. Contributions are charged in the Statement of Financial Activities as they accrue. The charge for the year was £600 (2018 £421). The pension cost charge is allocated to unrestricted general funds and support costs.

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30 September 2019

15 Tangible fixed assets

	Investment property £	Land & buildings £	Fixtures, fittings & equipment £	Total £
Cost				
As at 01 October 2018	366,507	193,538	1,237	561,282
Additions	334,896	-	2,248	337,144
Revaluations	-	-	-	-
Disposals	-	-	-	-
As at 30 September 2019	701,403	193,538	3,485	898,426
Depreciation				
As at 01 October 2018	-	7,742	553	8,295
Charge for the year	-	3,871	586	4,457
Eliminated on disposal	-	-	-	-
As at 30 September 2019	-	11,613	1,139	12,752
Net book value				
As at 30 September 2018	366,507	185,796	684	552,987
As at 30 September 2019	701,403	181,925	2,346	885,674

No valuation of the investment property was performed at the Balance Sheet date as the property was acquired during the year. The Trustees consider there to have been no material movement in valuation since the property was acquired.

16 Debtors

	2019 £	2018 £
Other debtors	77,011	91,996

17 Current asset investments

	Deposit account £	Investment portfolio £	Total £
Cost or valuation			
As at 01 October 2018	57,184	1,216,958	1,274,142
Additions	(103,594)	753,594	650,000
Disposals	141,381	(148,808)	(7,427)
Revaluations	-	84,518	84,518
Investment income	33,956	-	33,956
Management fees	(13,126)	-	(13,126)
As at 30 September 2019	115,801	1,906,262	2,022,063

The fair value of investments is determined by reference to the investment manager's report and represents the value of publicly traded equities and securities.

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30 September 2019

18 Creditors: amounts falling due within one year

	2019 £	2018 £
Accruals and deferred income	3,000	3,000
Taxation and social security	5,917	5,647
Other creditors	4,064	4,073
	<u>12,981</u>	<u>12,720</u>

19 Reconciliation of movement in funds

	Unrestricted General Fund £	Unrestricted Designated Funds £	Total £
Opening balance	273,127	1,982,807	2,255,934
Income	227,740	2,979,441	3,207,181
Expenses	(246,002)	(1,856,860)	(2,102,862)
Taxation charge	(4,457)	-	(4,457)
Net gain / (loss) on revaluation of investments	84,518	-	84,518
Transfers	-	-	-
Closing balance	<u>334,926</u>	<u>3,105,388</u>	<u>3,440,314</u>

Unrestricted designated funds

Unrestricted designated funds represent amounts collected through targeted fundraising campaigns to be used for treatment and associated costs. The timing of expenditure is likely to be within a 12 month period. The campaigns underway at 30 September 2019 included:-

- A Better Life for Ben
- A better life for Caoimhe
- A Brighter Future for Evelina
- A lifesaving Epilepsy Alarm for Lilly
- A Wish for William
- Able2B for Kids and Young adults with a Disability
- Adventures with Mr Beau Jangles
- Ajay's Wish to Walk
- Alannah's Wish2Walk
- Alex's Independent Life
- Alex's Wish to Walk
- Alfi's Wish to Walk
- All for Ava
- Amanda's Appeal
- Amazing Alfie
- Amelia Living with Cerebral Palsy
- Amelia-Rose wants to walk
- Amelia's Amazing Steps
- Amelia's Journey
- Amelia's SDR Wish
- Annabelle's Journey
- Aoibheann's Fight for Freedom
- Aurora reaches for the stars
- Austin's Next BIG Step
- Beau's Boots are made for Walking
- Beck to the future
- Believe in Aiden
- Benjamin's Smile
- Bleu's Journey
- Boisterous Ben
- Breaking Down Barriers with Brynn
- Brothers on Wheels
- Buzby's blast off
- Carmela's Fight to Stay Mobile
- Carter's Journey
- Cayman's Lifesaving Journey
- Cheers 4 Chester
- Conor's Wish to Walk
- Cooper's Bedroom
- Emily's American Operation
- Cora's Climb
- Cotswold Kitty Walks the Way

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30 September 2019

- Courtney's Wish to Walk Rehab
- CP and Me – Archie's Story
- Cuthbert Can
- Daisy's Dream to Walk
- Daisy's Dream
- Dexter's CP Journey
- Dominic's BIG Steps
- Eadie's Wishes....
- Eddie Steady Go!
- Eliana's wish to run
- Eliza's Wish for Balance
- Ellice's Wish to Walk
- Ellie's SDR Journey
- Elsa's Journey
- Elsie's Journey to Walk
- Elsie's Big Stride
- Emil the AFM fighter
- Emily's EDS Journey
- Emily's American Operation
- Eric fighting SMA one movement at a time
- Eryk vs Cerebral Palsy
- Ethan's Wish for Greater Independence
- Evie's Marathon
- Ezzy's Wish to Walk
- Felix's Future Therapy
- Finding Elliott's feet
- Finding Reggie's Footprints
- Finley's SDR Journey
- Footprints for Pollie
- Freedom for Theo
- Gabriella's Grab for Independence
- Gabriel's Dream to Walk
- George's Journey
- Go Team Elmo!
- Go Team Toby
- Go, Willow, Go!Heroes for Henry
- Gorgeous George - Little Man on a Mission
- Happy Feet for Sophia
- Harper's Cheeky Legs
- Harper's Little Helpers
- Harry's SDR Journey
- Harvey's SDR Journey
- Help Alex To Soar
- Help Alex walk pain free
- Help Alexia walk
- Help Alina walk independently
- Help Anaya's hands and legs
- Help Bailey's Legs
- Help Bethany to Walk
- Help Charlotte Walk Tall
- Help Fatimah Walk Again
- Help Holly make a splash
- Help Jay
- Help Jaydon Walk
- Help Lee beat Cancer
- Help Logan Run
- Help Rebeka to walk
- Help Sacha prove DNA isn't destiny!
- Help Shauney Walk Unaided
- Help Tristan take his First Steps
- Help4Harrison
- Helping Fantastic Finley
- Helping Harrison
- Helping Henry
- Helping Little Lydia
- Henry's Wish to Walk
- Heroes for Henry
- Hollie's SDR Journey
- Hope for Holly
- Huxley the Little Hero
- Innovative Therapy for Clara
- Isabella's Wish to Walk
- Isla's Walking Dream
- Izzy's Accessible Sanctuary
- Jace's SDR Journey
- Jack Storey's Story
- Jack's Pack
- Jacob's Wish to Walk
- Jacob's SDR Therapy
- James's Journey to pain free steps
- James's Dream
- Jamie's SDR Journey
- Jasper's Journey
- Jaxon's Chance
- Jax's Journey
- Jemma's Life Saving Neurosurgery
- Jenson's Giant Leap
- Jerome's Wish to Walk
- Joey's Wish to Walk
- Jorja's Last Hope
- Jude the Impossible
- Jude's Giant Steps
- Jude's Smile
- Jude's wish to walk
- Just 4 Joey
- JustJosh
- Kayla's Dream to Walk
- Keep Edie Smiling
- Keep Joshua Walking
- Kelis's Mountain Climb
- Kiaryn's Wish 2 Walk
- Kyle's Wish to Walk
- Lana's desire to aim higher
- Let's Get Ellis Active

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 September 2019

- Lewis's Little Legs
- Libbi-Faith's Fab Journey
- Life changing help for Aisha
- Lilac's Little Legs
- Little Charlie's Big Chance
- Little Elsie's Big Steps
- Live Laugh Love Lola
- Lochore Drivdeck Project
- Lottie's Little Legs
- Louie's Pace - A Warrior's Tale
- Lucas - life changing surgery
- Luca's Life Changing Journey
- Luis's big dream
- Luka's Smile - Help Luka Walk
- Lyra Can...
- Marissa's Dreams of Independence
- Max's Mission 2 Move
- Max's Quest for a BikeReach for the Skye
- Melissa's Dream to Dance
- Mighty Malachi
- Mila's Journey
- Milla's Chance to Dance
- Millie Bea's Walking Wish
- Millie's Journey to Independence
- Millie's Massive Milestones
- Millie's Miles
- Natalia's Golden Heart
- Nour's Journey to walk and talk
- Oliver's Army
- Oliver's Scoliosis Journey
- Olivia's wish to walk
- Opening up Finn's world
- Operation Lucas Lion
- Operation Oli
- Opportunities for Oliver
- Oscar wants to walk
- Oscar's goal to independence
- Oscar's Happy Feet
- Our fighting little angel
- Our Little Warrior
- Pranav's Wish to Walk
- Reach for the Skye
- Rhys Rocks
- Riley's Wish to Walk
- Robyn's Quest for Comfort
- Room for Helena
- Rose's First Steps
- Rosie's Legs
- Rosie-May's First Steps
- Rosie's Rehabilitation
- Run, Ronnie, Run
- Ryley's Dream to Walk
- Sarah Willow's Wish
- Save Diana's Leg
- Save For Samuel
- Scarlett's Next Steps
- Sean's Wish to Walk
- Seany's Last Chance
- Sienna's Footsteps
- Sonny's Dream to Walk
- Stand Up 4 Ollie
- Stand Up for Felicity
- Stanley's Oasis
- Step up for Sam
- Step with Kyra
- Steps for Esme
- Steps for Saul
- Steps for Stan
- Stop Being Tight - Henry's mission to walk
- Sunni Boy
- Super Luca's journey to walking and talking
- Supporting Stanley
- Surgery for Michael - Chiari Malformation
- Team Alfred
- Team Angus
- Team Holmes vs Cerebral Palsy
- Team Lyla!
- Team Leonie
- Team Sunshine Sam
- Team Thomas!
- The Alice Appeal
- The Amazing Aiden
- The Mighty Quinn
- Theo's Fight
- Theo's wish to walk
- Therapy for Ethan
- Tiammi's Army
- Tiegan's First Steps
- Tonia's Journey for Survival
- Trystan's Goal 4 Glory
- Tyler's epilepsy monitor
- Unique Imelda
- Victory for Vigo
- Walk with Sherwin
- WillingWilson
- Yasmin's Life Saving Surgery
- Zakk's Adventures

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30 September 2019**Transfers between funds**

Unrestricted designated funds are donations made to the charity in response to a specific campaign or appeal and are set aside from the unrestricted funds. At the start of each campaign a contract is signed which states that any funds raised in excess of the appeal target, or are no longer needed by the campaign, can be used for other children but where appropriate can be used for general purposes. Transfers between funds represent such amounts.

20 Analysis of net assets between funds

	Unrestricted General Fund		Unrestricted Designated Funds	
	2019 £	2018 £	2019 £	2018 £
Tangible fixed assets	184,271	186,480	701,403	366,507
Net current assets	150,655	86,647	2,403,985	1,616,300
	334,926	273,127	3,105,388	1,982,807

The charity's net assets include £103,770 (2018 £19,252) of fair value reserves in respect of the revaluations of investments.

21 Related party transactions

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the current or previous financial year.

22 Financial instruments

The carrying amounts of the charity's financial instruments are as follows:

	2019 £	2018 £
<u>Financial assets</u>		
Measured at fair value through net income / expenditure:		
- Fixed asset listed investments	2,022,063	1,274,142
- Investment property	701,403	366,507
	2,723,466	1,640,649
Debt instruments measured at amortised cost:		
- Cash at bank and in hand	468,547	349,529
- Other debtors	77,011	91,996
	545,558	441,525
<u>Financial liabilities</u>		
Measured at amortised cost		
- Accruals and deferred income	3,000	3,000
- Other creditors	4,064	4,073
	7,064	7,073

Children's Charity Just Helping Children



Just 4 Children receives 100% of the proceeds raised from your donations. With your support we are able to help even more children in the UK and Ireland.

PLEASE DONATE YOUR UNWANTED:

- ✓ CLEAN WOMEN'S, GENTS, CHILDREN'S CLOTHING
- ✓ PERFUMES AND TOILETRIES
- ✓ BRIC-A-BRAC AND UNWANTED GIFTS
- ✓ PAIRED SHOES
- ✓ USABLE TOYS
- ✓ ACCESSORIES

Please leave your bag(s) in clear view from the road from **8am** on:



Tuesday

Thank you for your support

For missed bags please text your full address and postcode to 07795 146 805 or call 0330 1111 967.
Office open: Mon-Fri 9am - 5pm.

Warning: Beware of bogus collections. All our distributors, collectors and vehicles always carry ID badges & logos

Children's Charity Just Helping Children

www.just4children.org

As one person we can not change the world, but we can change the world of one person!



You can make a difference today by Donating your unwanted clothes or by Texting **JUST16 £5** to **70070** to make a donation.

Fundraising for Life-Changing Operations

The charity provides support for families with life changing treatments for children with brain injuries; access to life saving surgery; sensory and ability equipment; short breaks and holidays for children with families fighting illnesses and disabilities.



Just Helping Children is a UK registered Charity No 1164473
Scottish Charity No SC046157 / Company No 9758847
Registered Office is at: 85 Prince of Wales Road, Norwich, Norfolk NR2 4QG

1164473 - JUST HELPING CHILDREN**Activities****Where it operates****Other names**

JUST4CHILDREN (WORKING NAME)

Where it operates**Governing document**

MEMORANDUM AND ARTICLES INCORPORATED 02/09/2015
AS AMENDED BY SPECIAL RESOLUTION REGISTERED AT
COMPANIES HOUSE ON 16/11/2015

Area of benefit

NO INFORMATION RECORDED

Organisation type

STANDARD REGISTRATION

Registration history

19 November 2015 Registered

Charitable objects

THE RELIEF OF SICKNESS AND PRESERVATION OF
HEALTH OF CHILDREN IN THE UK AND IRELAND BY
PROVIDING AND ASSISTING IN THE PROVISION OF
GRANTS TO ENABLE THEM TO OBTAIN MEDICAL
TREATMENT, THERAPIES, LIVING ENVIRONMENTS,
EQUIPMENT AND HOLIDAYS WHICH WOULD NOT
OTHERWISE BE AVAILABLE TO THEM.

Classification**What**

- THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES
- DISABILITY

Who

- CHILDREN / YOUNG PEOPLE

How

- MAKES GRANTS TO INDIVIDUALS

5/16/2016

Contact and trustees

1164473 - JUST HELPING CHILDREN

7/1

Contact

MISS JACQUELINE TAPP
12 SUSSEX MEWS
TUNBRIDGE WELLS
TN2 5QJ

Tel: 01892 710155
Email: office@just4children.org
Website: www.just4children.org

Trustees

Click on a trustee to show other charities for which they also act as trustee

MRS ELEANOR JANE FLOREY

There are no other charities to display for MRS ELEANOR JANE FLOREY

MISS JACQUELINE TAPP

MISS SHEENA DUNNE

MISS LISA ANN PEACOCK

MISS LOUISE ANNE ELLIOTT

5/16/2016

Charity overview

1164473 - JUST HELPING CHILDREN

Accounts and Annual Return not required yet

Activities

Where it operates

Financial history

NO INFORMATION AVAILABLE

Compliance history

NO INFORMATION AVAILABLE



APPLICATION FOR A HOUSE TO HOUSE COLLECTION PERMIT

This application must be completed by the individual or organisation that is promoting the collection ('the promoter'). The role and obligations of the promoter are outlined in the Council's House to House Collection Policy, and all applicants are advised to consult this document prior to making an application for a permit in Rotherham.

The information below (including that which is detailed in the notes at the end of this form) is the **MINIMUM** that must be provided in order to make an application for a permit in Rotherham. You may provide additional information in support

Name of Promoter	LINA VARKOSIENE
Address and daytime telephone number of Promoter.	542 PRESCOT ROAD LIVERPOOL L13 3DB 0151 2283353
Details of charitable purpose to which proceeds of the collection are to be applied (full details are to be enclosed with this application, including a copy of the authorisation from the charity to whom the proceeds will be sent). The additional information referred to in the notes below must also be included.	CANCER RESEARCH & GENETIC UK SHERWOOD LLANDRAW WOODS REGIST. N° MAESYCOED 1121512 PONTYPRIDD CF37 1EX 01443408813
Dates on which it is desired to make the collection(s) (Please include alternative dates should your first choice not be available)	24/08/2020 - 20/08/2021

<p>Payments to an organisation (other than the charitable purpose for which the collection is being undertaken):</p>	<p>AT LEAST 45% GOES TO THE CHARITY</p>
<p>Payments to the charitable organisation:</p>	<p>I.E. NO LESS THAN £3200 p.c.m.</p>
<p>Are you intending to apply for House to House Collection Permits from other local authorities?</p>	<p>YES.</p>
<p>If so, please list the other authorities to which applications have been or will be made (attaching a separate sheet if required).</p>	<p>MERSEYSIDE, CHESTER, STW YORKS, GTR MANCHESTER, LINC, LANCS, CAMBS, BEDS, NORTHANTS GTR LONDON</p>
<p>Has the applicant or anyone associated with the promotion or undertaking of the collection, ever has an application under the Act refused or revoked?</p>	<p>YES.</p>
<p>If so, please give full details.</p>	<p>ST. ALBANS - WANTED 100% TO GO TO THE CHARITY CHICHESTER - WANTED DBS - TO BE LESS THAN 3 MONTHS OLD (UNREALISTIC DUE TO COSTS)</p>
<p>Is it proposed to promote the collection in conjunction with a street collection?</p>	<p>NO.</p>
<p>If so, is it desired that the accounts of this collection should be combined wholly or partly with the accounts of the street collection?</p>	<p>—</p>
<p>If the collection is for a War Charity, state if such a charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority and the date of registration or exemption.</p>	<p>NO.</p>
<p>Please state if your charity holds an Order of Exemption under Section 3 of the House to House Collections Act 1939, as issued by the Secretary of State.</p>	<p>—</p>
<p>If so, please enclose a copy of the Order.</p>	

<p>Please provide any additional information in support of your application (enclosing additional sheets if required).</p>	<p><i>see attached.</i></p>
<p>Declaration</p>	<p>I / we declare that to the best of my / our knowledge and belief that the foregoing information is correct and, if a permit is granted, I / we undertake to comply strictly with the Council's House to House Regulations as listed in the Council's House to House Collections Policy.</p> <p>I / we consent to the Council sharing this information with regulatory partners for the prevention and / or detection of crime.</p> <p>I / we confirm that we have reviewed the Council's House to House Collection Policy and the important notes and the end of this form, and have taken this information into consideration when making my / our application.</p>
<p>Signature of person(s) making this application</p>	<p><i>Kareem</i></p>
<p>Name(s) of person(s) making this application</p>	<p>LINA VARKOJIENE</p>
<p>If you are not the promoter then please state the capacity in which you are making this application and provide confirmation of your authority to make this application on behalf of the promoter.</p>	<p>ADMINISTRATOR</p>
<p>Date of signature(s)</p>	<p>23.07.2020.</p>

Registered Number 06587526

RECYCLE PROLINE LTD

Micro-entity Accounts

31 May 2019

RECYCLE PROLINE LTD**Registered Number 06587526****Micro-entity Balance Sheet as at 31 May 2019**

	<i>Notes</i>	<i>2019</i>	<i>2018</i>
		<i>£</i>	<i>£</i>
Fixed Assets		41,699	35,009
Current Assets		308,505	134,827
Creditors: amounts falling due within one year		(76,667)	(250)
Net current assets (liabilities)		<u>231,838</u>	<u>134,577</u>
Total assets less current liabilities		<u>273,537</u>	<u>169,586</u>
Total net assets (liabilities)		<u>273,537</u>	<u>169,586</u>
Capital and reserves		<u>273,537</u>	<u>169,586</u>

- For the year ending 31 May 2019 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- The accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 26 February 2020

And signed on their behalf by:

KRISTINA DONELIENE, Director

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.



Cancer Research & Genetics UK



Telephone/Fax:
(01443) 408813

Mobile:
07811 512573

SHERWOOD,
LLANDRAW WOODS
MABSYCOED, PONTYPRIDD
SOUTH WALES. CF37 1EX

20.07.2020

Dear Sirs

Re: Cancer Research & Genetics UK

I write in support of any House to House collections/ Permits in the name of the promoter/ company business name, Mrs Laura kulikauske/ Mrs Lina Varkojiene/ Recycle Proline Ltd on behalf of the above charity.

I therefore, give my full authorisation and permission to the above and hereby give my signature as authority.

Kind Regards

N Phillips

Director: Mr. NICHOLAS JOHN PHILLIPS . Treasurer: Mr. DARRYL JOHN PHILLIPS
Secretary: Miss GEMMA BOSHER
Email: cancergeneticsuk@aol.com Charity No. 1121512 Web: www.cancerresearchgenetics.co.uk



Cancer Research & Genetics UK



Telephone/Fax:
(01443) 408813

Mobile:
07811 512573

SHERWOOD,
LLANDRAW WOODS
MAESYCOED, PONTYPRIDD
SOUTH WALES. . CF37 1EX

29.10.2019

Dear Sirs

I write in support of any applications for House to House collection/Permit in the name of the promoter/company business, Miss Linda McCabe, Miss Kerry Sweeney/Recycle Proline Ltd on behalf of the above named charity.

I therefore, give my full authorisation and permission to the above and hereby give my signature as authority.

Kind regards

Director: Mr. NICHOLAS JOHN PHILLIPS . *Treasurer:* Mr. DARRYL JOHN PHILLIPS

Secretary: Miss GEMMA BOSHER

Email: cancergeneticsuk@aol.com *Charity No.* 1121512 *Web:* www.cancerresearchgenetics.co.uk



Charity No 1121512

CANCER RESEARCH AND GENETICS UK
STATEMENT OF FINANCIAL ACTIVITIES

07TH NOVEMBER 2012



Independent examiner's report to the trustees of Cancer Research and Genetics UK

I report on the accounts of the trust for the year ended 7 November 2012, which are set out on pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

Basis of examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's qualified statement

The trustees have prepared receipts and payments accounts which show cash payments in the year of £9,147 for which there are invoices amounting to £3,432 support. There are no records to support the claim for the use of the car £2,996 or use of the home as office of £2,820 paid to the trustee Phillips.

In connection with my examination, no other matter except that referred to in the above paragraph has come to my attention apart from accounting records having not been maintained properly in accordance with section 130 of the 2011 Act to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Huw John
Member of the Institute of Chartered Accountants in England and Wales

5-7 Mill Street
Pontypridd
CF37 2SN

19 February 2013

Cancer Research & Genetics UK

Statement of Financial Activities Year to 07th November 2012

	Total Unrestricted Funds	2011 Total Unrestricted Funds
Incomes and Expenditure		
Incoming Resources		
Incoming Resources from Generated funds:		
Grants & Donations	4,840	22,173
Donations from recycling	31,346	10,260
Bequests	-	10,000
Bank Interest	1	1
Total incoming resources	36,186	42,434
Resources expended		
Cost of generating funds:		
Awards and activity costs	30,000	10,000
Admin	400	
Travel & Subs	-	344
Sundry	22	763
Telephone and Internet	493	222
Accountancy	600	
Professional fees	885	
Computer	136	
Postage & Stationary	181	
Cash book difference	213	168
Administration	2,930	1,497
Light & Heat	756	940
Insurance	-	133
Rent & Rates	2,064	1,941
Establishment	2,820	3,014
Motor Expenses	2,996	2,133
Promotion	-	319
Sub-total	38,746	16,963
Net income before assets and investments	- 2,560	25,471
Asset and Investment	400	10,190
Total Funds expended	39,146	27,153
Net Income	- 2,961	15,281
Cash funds last year	23,758	8,477
Cash funds this year end	20,797	23,758

Cancer Research & Genetics UK
 Year to 07th November 2012
 Statement of assets at period end

		2012	2011
		Unrestricted Funds	Total Funds
Cash Funds	Cash at Bank	20,797	23,758
	Cash	-	
Assets retained for charity's own use	Motorcar	10,190	10,190
	Computer	730	330
Total Funds		<u>31,717</u>	<u>34,278</u>
Funds Brought forward		34,278	8,808
Net income before assets and investments		- 2,561	25,470
Total Funds		<u>31,717</u>	<u>34,278</u>

There is no difference in the net movement in funds stated above, and the historical cost equivalent. All the charity's activities derived from continuing operations during the above financial year.

The charity has no recognised gains and losses other than those shown above and therefore no separate statement of total recognised gains and losses has been presented.

Signed

N J Phillips

Mr Nicholas John Phillips - Trustee

Date

11/12/2013

Cancer Research & Genetics UK
Notes to the Accounts
for the year ended 7 November 2012

1 Accounting policies

Basis of preparation

The accounts have been prepared on a cash accounting basis under the historical cost convention.

Depreciation

No depreciation has been provided.

2 Related party transactions

The charity made the following payments to N J Phillips, a trustee :-

	2012	2011
	£	£
Administration	400	
Travel		344
Telephone and Internet	493	222
Postage & Stationary	181	-
Light & Heat	756	940
Rent & Rates	2,064	1,941
Motor Expenses	2,996	2,133
	<u>6,890</u>	<u>5,580</u>

Trustees' Annual Report for the Period
Period from 08th November 2011 to 07 November 2012

Charity Name
Charity Reg No

Cancer Research & Genetics UK
1121512

Charity Address

Sherwood, Llandraw Woods
Maesycod, Pontypridd
CF37 1EX

Names of the charity trustees who manage the charity

Trustee Name

Mr Nicholas John Phillips

Mr Darryl John Phillips

Mr Stephen Howell

Names and addresses of advisors

Type of advisor **Name**

Address

Bank **HSBC**

92A Taff Street, Pontypridd
CF37 4SR

Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution adopted 01st Sept 07
as amended 20th Oct 07

Registration History

registered 07th November 2007

Area of benefit

National

Objectives and activities

Charitable objects

The relief of sickness and of mental emotional distress of those with cancer and their families and carers in particular by the provision of a website and helpline, providing help, information and support

To advance the education of the public and other charities/organisations in the diagnosis, treatment and care of those suffering from cancer.

To carry out or provide funds to support research into cancer and its genetic links, causes treatments and cure and publish the useful results of such research

Summary of the main activities undertaken in relation to these objects

The collection of clothing nationally which is then recycled with donation then being made to the charity.

Financial Review

Brief statement of the charity's policy on reserves

Donations made during the year amounted to £30,000 to cancer research projects.
 We hold cash at bank of £20,797, all of which is unrestricted funds
 Funds are held for further donations to cancer research projects and for unforeseen expenditure for running the charity.

Declaration

The trustees declare that they have approved the trustees report above

Signed on behalf of the charity's trustees

Signature(s)

NJ Phillips

Full name(s)

MR NICHOLAS JOHN PHILLIPS

Position (e.g. secretary etc)

DIRECTOR

Date

27-2-2013

Mr Nicholas John Phillips

Chair

**Charity
Commission**

**The Regulator for Charities
in England and Wales**

1121512 - CANCER RESEARCH AND GENETICS UK

DUE DOCUMENTS RECEIVED

Activities

PROVIDES INFORMATION AND ADVICE ON CANCER RESEARCH AND ITS GENETIC LINKS AND SUPPORTS THIS RESEARCH.

Financial summary

Financial year end (FYE)	Income	Spending	Accounts received	Annual Return/Annual Update received
07 Nov 2011	£42,434	£27,154	05 Dec 2011	05 Dec 2011
07 Nov 2010	£9,747	£2,194	Not Required	07 Nov 2010 **
07 Nov 2009	£10	£3,096	Not Required	09 Nov 2009 **
07 Nov 2008	£9,467	£5,234	Not Required	07 Nov 2008 **

** Annual Update received - charity below Annual Return £10,000 threshold for this financial year

Contact

MR NICHOLAS JOHN PHILLIPS
SHERWOOD
LLANDRAW WOODS
PONTYPRIDD
CF37 1EX

Tel: 01443 408813
Email: cancergeneticsuk@aol.com
Website: www.cancerresearchgenetics.co.uk

Charity trustees

MR NICHOLAS PHILLIPS
MS GEMMA BOSHER

DARRYL JOHN PHILLIPS
MR NICHOLAS PETER PHILLIPS

Date of registration

07 Nov 2007

Other names

None

Governing document

CONSTITUTION ADOPTED 1 SEPTEMBER 2007 AS AMENDED 20 OCTOBER 2007

Organisation type

STANDARD REGISTRATION

Registration history

07 NOVEMBER 2007 REGISTERED

Charitable objects

(1) THE RELIEF OF SICKNESS AND THE RELIEF OF MENTAL AND EMOTIONAL DISTRESS OF THOSE WITH CANCER, THEIR FAMILIES AND CARERS IN PARTICULAR BY THE PROVISION OF A WEBSITE AND HELPLINE PROVIDING INFORMATION, ADVICE AND SUPPORT. (2) TO ADVANCE THE EDUCATION OF THE PUBLIC AND OTHER CHARITIES/ORGANISATIONS IN THE DIAGNOSIS TREATMENT AND CARE OF THOSE SUFFERING FROM CANCER (3) TO CARRY OUT OR TO PROVIDE FUNDS TO SUPPORT RESEARCH INTO CANCER AND ITS GENETIC LINKS, CAUSES, TREATMENTS AND CURE AND PUBLISH THE USEFUL RESULTS OF SUCH RESEARCH

Classification**What**

- EDUCATION/TRAINING
- THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES

Who

- OTHER CHARITIES OR VOLUNTARY BODIES
- THE GENERAL PUBLIC/MANKIND

How

- PROVIDES SERVICES
- PROVIDES ADVOCACY/ADVICE/INFORMATION
- SPONSORS OR UNDERTAKES RESEARCH
- ACTS AS AN UMBRELLA OR RESOURCE BODY

Area of benefit

NATIONAL

Where the charity operates

- THROUGHOUT ENGLAND AND WALES
- NORTHERN IRELAND

- SCOTLAND

Note: This report is compiled from public information that the Charity Commission holds on the Register of Charities on 23 April 2012.

© Crown Copyright 2012

NATIONAL BUSINESS SOCIETY
HEAD OFFICE
NATIONAL HOUSE
RODS WAY
SWINDON SN38 1NW

Please quote these details for incoming credits to this account

Sort Code 070093

Bank Account 33333334

Account Number/Reference

Name(s)

PLEASE DONATE YOUR UNWANTED CLOTHES

Cancer Research & Genetics UK
Charity Reg No. 1121512
Registered in England & Wales

 Institute of Fundraising



Clothes 2 Collect
Your old memories can create new memories
Collecting on behalf of
Cancer Research & Genetics UK

- Clothing - adults and children
- Paired shoes tied together
- Handbags, belts, hats, accessories
- Bed linen, towels, soft toys
- Jewellery, toiletries, perfumes
- Bric-A-Brac, souvenirs

HELPLINE: 01443 711377

**Office opening hours:
Monday to Friday 9am-3pm**



March 2020

Jenny Linney
 Personal Fundraising Services Limited
 Suite D2,
 The Quadrant,
 Mercury Court,
 Chester
 CH1 4QR

Dear Jenny,

On behalf of the National Deaf Children's Society, I am writing to confirm that we have authorised Personal Fundraising Services Ltd and their appointed agents to conduct face-to-face activity in England, Scotland and Wales until 31 March 2021 for the purposes of recruiting Direct Debit supporter members.

Yours sincerely

A handwritten signature in black ink, appearing to read "Ben".

Ben McNaught
 Deputy Director, Fundraising
 National Deaf Children's Society

www.ndcs.org.uk

Ground Floor South
 Castle House
 37-45 Paul Street
 London EC2A 4LS

T 020 7490 8656 (v/t)

F 020 7251 5020

E ndcs@ndcs.org.uk

Freephone Helpline
 0808 800 8880 (v/t)



**We are the National Deaf Children's Society,
 the leading charity for deaf children.**

Chief Executive: Susan Daniels OBE | President: Sir Christopher Benson FRICS DL
 Registered Office: Ground Floor South, Castle House, 37-45 Paul Street, London EC2A 4LS
 The National Deaf Children's Society is a registered charity in England and Wales (1016532)
 and in Scotland (SC040779). Company limited by guarantee registered in England no. 2752456





Neighbourhood and Adult Services

Application for a House to House Collections Permit

House to House Collections Act 1939

House to House Collections Regulations 1947 (as amended)

Grant	
For office use only	
Date Received	
Fee	Free of Charge
Lalpac number	
Board Hearing	
Permit Number	HH

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application you are agreeing to us using your information in this way.

Please answer all the questions on this form in **BLOCK CAPITALS** and in **ink**.
Enter **NONE** or **N/A** as appropriate in all boxes you do not enter information in.

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc): Date of Birth:

Surname: First names:

Address (either home or Business): Post code:

Daytime phone number: Mobile phone number:

E-mail address:

Details of the charity which the collection will benefit

2. Name of Charity:

Head Office address for the Charity:

Contact phone number: Post code:

Mobile phone number:

E-mail address:

2.a. Are you an employee/Volunteer for this Charity

YES ☐ No ☒

If YES, please state your position within the Charity:

*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

- 2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information, web site details etc.

National charity dedicated to creating a world without barriers for deaf children and young people. NDCS represents the interests and campaigns for the rights of all deaf children and young people from birth until they reach independence. NDCS supports the deaf children through the family as well as directly supporting children and young people themselves. The charities objectives are to further the education of and to relieve the need of deaf children.

- 2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information, web site details etc.

NDCS is almost entirely dependent on the generous individuals who support our work. It is only with their backing that we can continue to help thousands of deaf children and their families every year.

X

- 2.d. Is this charity/fund a UK registered charity

Yes ☒ No ☐

Registered Charity Number 1016532

Collection details

3. Over what parts of the licensing area is it proposed that collections will be made?

Whole area

- 3.a. Over what periods in the year, dates & times, is it proposed that collections will be made?

06/04/2020 - 29/03/2021

- 3.b. How many collectors will be used to make the collections:

30

- 3.c. Is it proposed to collect money including direct debits as money:

Yes ☐

No ☐

Direct Debits ☒

- 3.d. Is it proposed to collect "other" types of property

Yes ☐

No ☒

If Yes, what other type(s) of property will be collected
(Include direct debits as a collection of money)

Is it proposed to Sell, Give Away, or Use this "other" property

Sell ☐

Give Away ☐

Use ☐

- 3.e. Are applications also being made for licences for the same purposed in other areas of the UK:

Yes ☒

No ☐

If Yes, which other licensing authorities

Nationwide

Will these collectors be the same collectors as those you intend to use in this authority

Yes ☐

No ☒

- 3.f. Is it proposed to promote this collection in conjunction with a street collection

Yes ☐

No ☒

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts:

Combined accounts ☐

Separate accounts ☐

- 3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

N/A

Funds raised following collections

4. Are all of the collections takings to be paid over to the Charity Yes ☒ No ☐

If NO, please state the purposes for which taking will be used

4.a. Please state how much will be deducted for expenses or other reasons £ 0.00

4.b. Is it proposed to use some of the takings for the payment of any persons Yes ☐ No ☒

If YES; is it to Collectors Yes ☐ No ☒ is it to Other Persons Yes ☐ No ☒

4.c. Please state how much will be deducted; for what reasons, and, if applicable what "other persons" will be paid: £

Details of company or organisation responsible for these collection

5. Name of Company/Organisation to carry out collections: Personal Fundraising Services Ltd

Office address of the Suite D2, First Floor, The Quadrant, Mercury Court, Chester, Cheshire

Company/Organisation: Post code CH1 4QR

Contact phone number: 01244 753150

Mobile phone number:

E-mail address: jenny.linney@cedico.uk.com

5.a. Are you an employee of this Business/Organisation YES ☒ No ☐

If YES, please state your position within the Business/Organisation: Managing Director

***If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.**

Licensing history of Charity/Collection Company

6. Has the applicant, charity or collections company ever held a house to house collection permit before? Yes ☒ No ☐

If 'Yes', who issued it? Wigan Council

What date was it granted? 30 / 09 / 2019

What licence number was it? HHC0518

6.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order **with this** local authority, refused, or revoked before? Yes ☐ No ☒

6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, **with any other authority** refused, or revoked before? Yes ☒ No ☐

If Yes, where was it held; when was it refused, or revoked and why was it revoked?

Mansfield Council - 13/02/2020

Due to the council requesting a contract between PFS and the client which we don't provide.

Please use an extra sheet if required.

Applicants (Promoter) "Criminal Records" history

7. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

7.a. Have you ever been convicted of a criminal offence(s), or received any police cautions warnings or reprimands? etc, (If you answer YES to this question give details in the box below.) Yes ☐ No ☒

7.b. If you are waiting to hear about any prosecution enter the court name hearing the case:

If known give date of future court hearing date:

 / /

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		
/ /	Use an extra sheet of paper if required	

This form is to apply for a house to house promoters collection permit. The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority. (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.)

The applicants attention is drawn to the House to House Collections Act 1939, and to paragraph 4 of the House to House Collections Regulations 1947 (as amended); on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature

Jenny Linney

Date applicant signed form 06 / 03 / 2020

**Neighbourhood and Adult Services****Application for a House to House Collections Permit****House to House Collections Act 1939****House to House Collections Regulations 1947 (as amended)**

Grant	
For office use only	
Date Received	
Fee	Free of Charge
Laipac number	
Board Hearing	
Permit Number	HH

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

Please answer all the questions on this form in BLOCK CAPITALS and in ink.
Enter NONE or N/A as appropriate in all boxes you do not enter information in.

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc): Date of Birth:

Surname: First names:

Address (either home or Business): Post code:

Daytime phone number: Mobile phone number:

E-mail address:

Details of the charity which the collection will benefit

2. Name of Charity:

Head Office address for the Charity:

Post code:

Contact phone number: Mobile phone number:

E-mail address:

2.a. Are you an employee/Volunteer for this Charity YES ☐ No ☒

If YES, please state your position within the Charity:

***If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.**

- 2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information, web site details etc.

Wood Green is proud to be the pet charity that makes a difference to the lives of pets and people across the UK. Our vision is of a world where all pets are well cared for in loving homes for life. To achieve this, we not only provide care for pets in need, but also help people be the best pet owners they can be.

- 2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information, web site details etc.

We educate, advise and support pet owners so they can enjoy a mutually rewarding and happy relationship with their pets. And through our top-class facilities, welfare-friendly handling and years of experience we deliver the best quality care for every animal who needs us.

X

- 2.d. Is this charity/fund a UK registered charity Yes ☒ No ☐ Registered Charity Number 298348

Collection details

3. Over what parts of the licensing area is it proposed that collections will be made?

Whole area

- 3.a. Over what periods in the year, dates & times, is it proposed that collections will be made?

06/04/2020 - 29/03/2021

- 3.b. How many collectors will be used to make the collections: 30

- 3.c. Is it proposed to collect money including direct debits as money: Yes ☐ No ☐ Direct Debits ☒

- 3.d. Is it proposed to collect "other" types of property Yes ☐ No ☒

If Yes, what other type(s) of property will be collected (Include direct debits as a collection of money)

Is it proposed to Sell, Give Away, or Use this "other" property

Sell ☐ Give Away ☐ Use ☐

- 3.e. Are applications also being made for licences for the same purposes in other areas of the UK: Yes ☒ No ☐

If Yes, which other licensing authorities

Nationwide

Will these collectors be the same collectors as those you intend to use in this authority Yes ☐ No ☒

- 3.f. Is it proposed to promote this collection in conjunction with a street collection Yes ☐ No ☒

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts: Combined accounts ☐ Separate accounts ☐

- 3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

N/A

Funds raised following collections

4. Are all of the collections takings to be paid over to the Charity Yes ☒ No ☐

If NO, please state the purposes for which taking will be used

4.a. Please state how much will be deducted for expenses or other reasons £ 0.00

4.b. Is it proposed to use some of the takings for the payment of any persons Yes ☐ No ☒

If YES; is it to Collectors Yes ☐ No ☒ is it to Other Persons Yes ☐ No ☒

4.c. Please state how much will be deducted; for what reasons, and, if applicable what "other persons" will be paid:

£

Details of company or organisation responsible for these collection

5. Name of Company/Organisation to carry out collections: Personal Fundraising Services Ltd

Office address of the Suite D2, First Floor, The Quadrant, Mercury Court, Chester, Cheshire

Company/Organisation: Post code CH1 4QR

Contact phone number: 01244 753150

Mobile phone number:

E-mail address: jenny.linney@cedico.uk.com

5.a. Are you an employee of this Business/Organisation YES ☒ No ☐

If YES, please state your position within the Business/Organisation: Managing Director

***If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.**

Licensing history of Charity/Collection Company

6. Has the applicant, charity or collections company ever held a house to house collection permit before? Yes ☒ No ☐

If 'Yes', who issued it? Wigan Council

What date was it granted? 30 / 09 / 2019

What licence number was it? HHC0518

6.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order **with this** local authority, refused, or revoked before? Yes ☐ No ☒

6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, **with any other authority** refused, or revoked before? Yes ☒ No ☐

If Yes, where was it held; when was it refused, or revoked and why was it revoked?

Mansfield Council - 13/02/2020

Due to the council requesting a contract between PFS and the client which we don't provide.

Please use an extra sheet if required

Applicants (Promoter) "Criminal Records" history

7. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

7.a. Have you ever been convicted of a criminal offence(s), or received any police cautions warnings or reprimands? etc. (If you answer YES to this question give details in the box below.) Yes ☐ No ☒

7.b. If you are waiting to hear about any prosecution enter the court name hearing the case:

If known give date of future court hearing date:

 / /

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /	Use an extra sheet of paper if required	

This form is to apply for a house to house promoters collection permit. The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority. (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.)

The applicants attention is drawn to the House to House Collections Act 1939, and to paragraph 4 of the House to House Collections Regulations 1947 (as amended); on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

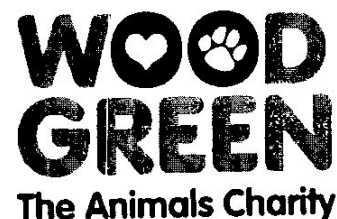
I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature

Jenny Linney

Date applicant signed form 06 / 03 / 2020



February 2020

To Whom It May Concern,

Re: Application for licensing

On behalf of Wood Green, The Animals Charity, I authorise Personal Fundraising Services Ltd (PFS) to apply for fundraising licenses on our behalf for the purposes of recruiting Direct Debit supporters via door to door recruitment.

This form of fundraising is proven to be one of the most cost effective methods for us to communicate with the public and recruit valuable long-term supporters of the charity.

All of the contributions from any supporter go directly to Wood Green, The Animals Charity and all personal information provided is handled securely, with both PFS and Wood Green abiding by the regulations laid down by GDPR.

PFS are fully committed to Wood Green, The Animals Charity and our vision of a world where all pets are well cared for in loving homes for life. A contract exists between both parties to ensure compliance with the guidelines laid out in the relevant Institute of Fundraising Rule Books. We are also registered with the Fundraising Regulator.

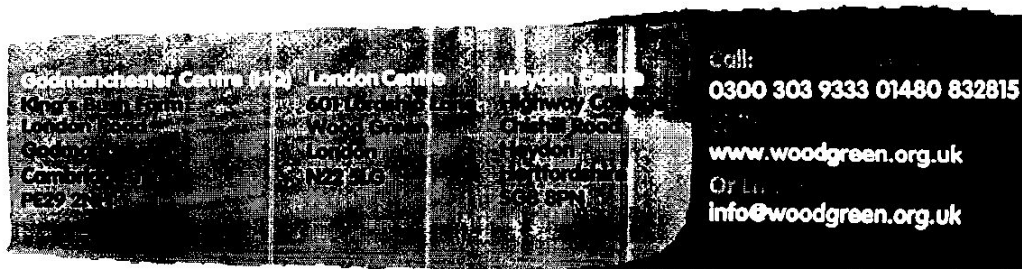
PFS Fundraisers are fully trained in the work of Wood Green, The Animals Charity in order to uphold our high standards. We will also monitor the fundraising campaign and resolve any complaints that may arise through our complaints procedure. Wood Green supplies and/or approves all materials used for training and fundraising.

I very much hope you will grant PFS permission to carry out door to door campaigns in your area. If you have any questions or concerns, please contact Maxine Ffello on 0300 303 9333 ext. 1230 email Maxine.Ffello@woodgreen.org.uk or alternatively myself on 0300 303 9333 ext. 1316 or via email Lisa.Mitchinson@woodgreen.org.uk.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Lisa Mitchinson".

Lisa Mitchinson
Head of Individual Giving



A company limited by guarantee No. 2073
Registered Office King's Bush Farm,
London Road, Godmanchester,
Cambridgeshire, PE29 2NH
Registered Charity No. 298348 Registered in
England & Wales
VAT Reg No. 927 1519 11

Wood Green, The Animals Charity is a
Registered Trademark of Wood Green
Animal Shelters

**Neighbourhood and Adult Services****Application for a House to House Collections Permit****House to House Collections Act 1939****House to House Collections Regulations 1947 (as amended)**

Grant	
For office use only	
Date Received	
Fee	Free of Charge
Lalpac number	
Board Hearing	
Permit Number	HH

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

Please answer all the questions on this form in BLOCK CAPITALS and in ink.
Enter NONE or N/A as appropriate in all boxes you do not enter information in.

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc): Date of Birth:

Surname: First names:

Address (either home or Business):

Post code:

Daytime phone number: Mobile phone number:

E-mail address:

Details of the charity which the collection will benefit

2. Name of Charity:

Head Office address for the Charity:

Post code:

Contact phone number: Mobile phone number:

E-mail address:

2.a. Are you an employee/Volunteer for this Charity

YES ☐ No ☒

If YES, please state your position within the Charity:

***If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.**

- 2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information, web site details etc.

Childlife work with 4 group charities to; Provide care for babies, children and young people from 0-18 with life-limiting or life-threatening conditions (with acorns). Working with the leading national charity for people with ataxia, their families and carers providing support and research (ataxia). The National Children's Bureau is a charity that for 50 years has been improving the lives of children and young people, especially the most vulnerable in society (NCB) whom Childlife support. ~~The National Deaf Children's Society is a charity dedicated to creating a~~ world without barriers for deaf children and young people (NDCS) and Childlife work to support them.

- 2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information, web site details etc.

All four Childlife charities provide much needed ~~care~~ and support to children, young people and their families.

- 2.d. Is this charity/fund a UK registered charity Yes ☒ No ☐ Registered Charity Number 1080536

Collection details

3. Over what parts of the licensing area is it proposed that collections will be made?

Whole area

- 3.a. Over what periods in the year, dates & times, is it proposed that collections will be made?

06/04/2020 - 29/03/2021

- 3.b. How many collectors will be used to make the collections: 30

- 3.c. Is it proposed to collect money including direct debits as money: Yes ☐ No ☐ Direct Debits ☒

- 3.d. Is it proposed to collect "other" types of property Yes ☐ No ☒

If Yes, what other type(s) of property will be collected (Include direct debits as a collection of money)

Is it proposed to Sell, Give Away, or Use this "other" property Sell ☐ Give Away ☐ Use ☐

- 3.e. Are applications also being made for licences for the same purposed in other areas of the UK: Yes ☒ No ☐

If Yes, which other licensing authorities

Nationwide

Will these collectors be the same collectors as those you intend to use in this authority Yes ☐ No ☒

- 3.f. Is it proposed to promote this collection in conjunction with a street collection Yes ☐ No ☒

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts: Combined accounts ☐ Separate accounts ☐

- 3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

N/A

Funds raised following collections

4. Are all of the collections takings to be paid over to the Charity Yes ☒ No ☐

If NO, please state the purposes for which taking will be used

4.a. Please state how much will be deducted for expenses or other reasons £ 0.00

4.b. Is it proposed to use some of the takings for the payment of any persons Yes ☐ No ☒

If YES; is it to Collectors Yes ☐ No ☒ is it to Other Persons Yes ☐ No ☒

4.c. Please state how much will be deducted; for what reasons, and, if applicable what "other persons" will be paid:

£

Details of company or organisation responsible for these collection

5. Name of Company/Organisation to carry out collections: Personal Fundraising Services Ltd

Office address of the Suite D2, First Floor, The Quadrant, Mercury Court, Chester, Cheshire

Company/Organisation: Post code CH1 4QR

Contact phone number: 01244 753150 Mobile phone number:

E-mail address: jenny.linney@cedico.uk.com

5.a. Are you an employee of this Business/Organisation YES ☒ No ☐

If YES, please state your position within the Business/Organisation: Managing Director

***If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.**

Licensing history of Charity/Collection Company

6. Has the applicant, charity or collections company ever held a house to house collection permit before? Yes ☒ No ☐

If 'Yes', who issued it? Wigan Council

What date was it granted? 30 / 09 / 2019

What licence number was it? HHC0518

6.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order **with this** local authority, refused, or revoked before? Yes ☐ No ☒

6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, **with any other authority** refused, or revoked before? Yes ☒ No ☐

If Yes, where was it held; when was it refused, or revoked and why was it revoked?

Please use an extra sheet if required.

Mansfield Council - 13/02/2020

Due to the council requesting a contract between PFS and the client which we don't provide.

Applicants (Promoter) "Criminal Records" history

7. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

7.a. Have you ever been convicted of a criminal offence(s), or received any police cautions warnings or reprimands? etc, (If you answer YES to this question give details in the box below.) Yes ☐ No ☒

7.b. If you are waiting to hear about any prosecution enter the court name hearing the case:

If known give date of future court hearing date:

 / /

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		
/ /	Use an extra sheet of paper if required	

This form is to apply for a house to house promoters collection permit. The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority. (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.)

The applicants attention is drawn to the House to House Collections Act 1939, and to paragraph 4 of the House to House Collections Regulations 1947 (as amended); on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature

Jenny Linney

Date applicant signed form

06 / 03 / 2020



Childlife member charities: • Acorns Children's Hospice • Ataxia UK
• National Children's Bureau • National Deaf Children's Society



Westmead House
Westmead
Farnborough
GU14 7LP
Tel: 01252 628072
Email: info@childlife.org.uk
www.childlife.org.uk

06 February 2020

Dear Sir or Madam

Childlife is a registered charity (no 1080536) conducting a fundraising campaign involving face-to-face conversations with members of the public in your area. We are working with a professional fundraising agency called Personal Fundraising Ltd to carry out this work, which involves engaging with members of the public and asking whether they are interested in supporting us with regular gifts through Direct Debit. On all occasions Personal Fundraising Ltd makes full disclosure of its relationship with Childlife before a member of the public is signed up.

Childlife works in partnership with Acorns Children's Hospice, Ataxia UK, the National Children's Bureau and National Deaf Children's Society raising funds to improve the lives of children and young people throughout the UK.

Personal Fundraising Ltd fundraising in England and Wales is governed by the IOF and Fundraising Regulator, professional fundraising organisations that monitors and regulates face-to-face fundraising. As a member, Personal Fundraising Ltd will adhere to the Code of Practice of Personal Solicitation for Committed Gifts that has been developed by the Institute of Fundraising.

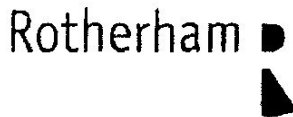
Personal Fundraising Ltd receives no remuneration out of the proceeds raised from this campaign. All proceeds are paid directly to and retained by Childlife. Personal Fundraising Ltd is remunerated from a separate, pre-allocated fundraising budget for carrying out this work in your locality and other areas around the country on our behalf.

I very much hope you will grant Personal Fundraising Ltd permission to carry out these campaigns in your area. If you have any questions or would like more information, please get in touch with me at the above address, or call me on 01252 628072

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andrea Rimington'.

Andrea Rimington
Chief Executive

**Neighbourhood and Adult Services****Application for a House to House Collections Permit****House to House Collections Act 1939****House to House Collections Regulations 1947 (as amended)****Grant****For office use only**

Date Received

Fee Free of Charge

Laipac number

Board Hearing

Permit Number HH

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

**Please answer all the questions on this form in BLOCK CAPITALS and in ink.
Enter NONE or N/A as appropriate in all boxes you do not enter information in.**

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc):

MR

Date of Birth:

30/11/55

Surname:

GRALEY

First names:

STEPHEN

Address (either home or Business):

LINKSGATE, UPPERHIRST MOUNT, HUDDERSFIELD,
WEST YORKSHIRE

Post code: HD3 3TG

Daytime phone number:

01706 692 900

Mobile phone number:

07939498820

E-mail address:

info@recyclingsolutions.org.uk

Details of the charity which the collection will benefit

2. Name of Charity:

CANCER RELIEF UK

Head Office address for the Charity:

HOLMEWOOD BUSINESS PARK
CHESTERFIELD ROAD, HOLMEWOOD,
CHESTERFIELD

Post code: S42 5WS

Contact phone number:

01246 852 233

Mobile phone number:

E-mail address:

info@cancerreliefuk.org

2.a. Are you an employee/Volunteer for this Charity

YES ☐No ☒

If YES, please state your position within the Charity:

***If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.**

- 2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information, web site details etc.

TO HELP RAISE FUNDS FOR THE CHARITY, PATIENTS AND FAMILIES. ALSO TO HELP TOWARDS LIFE SAVING PROTON THERAPY TREATMENT.

- 2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information, web site details etc.

TO REDUCE WASTE FROM LOCAL LANDFILL.

- 2.d. Is this charity/fund a UK registered charity

Yes

☒

No

☐

Registered Charity Number 1122929

Collection details

3. Over what parts of the licensing area is it proposed that collections will be made?

ALL RESIDENTIAL AREAS

- 3.a. Over what periods in the year, dates & times, is it proposed that collections will be made?

1/11/20 - 31/10/21 8am-3pm.

- 3.b. How many collectors will be used to make the collections: FOUR

- 3.c. Is it proposed to collect money including direct debits as money:

Yes

☐

No

☒

Direct Debits

☐

- 3.d. Is it proposed to collect "other" types of property

Yes

☒

No

☐

If Yes, what other type(s) of property will be collected (Include direct debits as a collection of money)

CLOTHING, SHOES AND TEXTILES

Is it proposed to Sell, Give Away, or Use this "other" property

Sell

☒

Give Away

☐

Use

☐

- 3.e. Are applications also being made for licences for the same purposed in other areas of the UK:

Yes

☒

No

☐

If Yes, which other licensing authorities

CHARNWOOD 16/11/20 - 15/10/21

Will these collectors be the same collectors as those you intend to use in this authority

Yes

☒

No

☐

- 3.f. Is it proposed to promote this collection in conjunction with a street collection

Yes

☐

No

☒

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts:

Combined accounts

☐

Separate accounts

☐

- 3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

N/A.

Funds raised following collections

4. Are all of the collections takings to be paid over to the Charity Yes ☐ No ☒

If NO, please state the purposes for which taking will be used FUEL / COLLECTORS / DISTRIBUTORS

4.a. Please state how much will be deducted for expenses or other reasons £ 15%

4.b. Is it proposed to use some of the takings for the payment of any persons Yes ☐ No ☐

If YES; is it to Collectors Yes ☒ No ☐ is it to Other Persons Yes ☒ No ☐

4.c. Please state how much will be deducted; for what reasons, and, if applicable what "other persons" will be paid: £ 8.72 NATIONAL MINIMUM WAGE - TO COLLECTORS AND DISTRIBUTORS.

Details of company or organisation responsible for these collection

5. Name of Company/Organisation to carry out collections: RECYCLING SOLUTIONS N.W LTD

Office address of the UNIT 104, PHOENIX CLOSE IND ESTATE,
Company/Organisation: HEYWOOD, ROCHDALE Post code OL10 2JG.

Contact phone number: 01706 692 900 Mobile phone number: 07939498820

E-mail address: info@recycling-solutions.org.uk

5.a. Are you an employee of this Business/Organisation YES ☒ No ☐

If YES, please state your position within the Business/Organisation: DIRECTOR

*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

Licensing history of Charity/Collection Company

6. Has the applicant, charity or collections company ever held a house to house collection permit before? Yes ☒ No ☐

If 'Yes', who issued it? AMBER VALLEY COUNCIL

What date was it granted? 6 / 1 / 20 What licence number was it? 20100280/HOUSE

6.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order **with this** local authority, refused, or revoked before? Yes ☐ No ☒

6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, **with any other authority** refused, or revoked before? Yes ☐ No ☒

If Yes, where was it held;
when was it refused, or revoked
and why was it revoked?

Please use an extra sheet if required.

Applicants (Promoter) "Criminal Records" history

7. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

7.a. Have you ever been convicted of a criminal offence(s), or received any police cautions warnings or reprimands? etc, (If you answer YES to this question give details in the box below.)

Yes ☐ No ☒

7.b. If you are waiting to hear about any prosecution enter the court name hearing the case:

If known give date of future court hearing date: / /

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		

Use an extra sheet of paper if required

This form is to apply for a house to house promoters collection permit. The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority. (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.)

The applicants attention is drawn to the House to House Collections Act 1939, and to paragraph 4 of the House to House Collections Regulations 1947 (as amended); on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

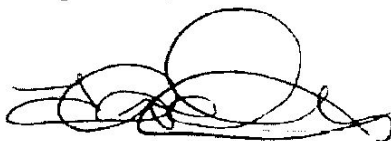
Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature



Date applicant signed form 19 / 8 / 20

COMPANY REGISTRATION NUMBER 06468625

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
31 MARCH 2018**

Charity Number 1122929

MARTIN BRUNO
Chartered Accountants
94 Saltergate
Chesterfield
Derbyshire

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018**

CONTENTS	PAGE
Members of the Board and professional advisers	1
Trustees Annual Report	2
Independent examiner's report to the members	6
Statement of financial activities (incorporating the income and expenditure account)	8
Balance sheet	9
Notes to the financial statements	10
 The following pages do not form part of the financial statements	
Detailed statement of financial activities	16

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE**

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

Registered charity name	Cancer Relief UK
Charity number	1122929
Company registration number	06468625
Principal office	Holmewood Business Park Chesterfield Road Chesterfield Derbyshire S42 5US
Registered office	94 Saltergate Chesterfield S40 1LG
Trustees	Miss L Brierly Mrs T Coupe Mrs C Pearson Mr J Abrams Mr M Evans
Secretary	Mr S Coupe
Independent examiner	Mr W Joel Martin Bruno 94 Saltergate Chesterfield Derbyshire
Bankers	Lloyds TSB Bank plc 27 Market Place Chesterfield S40 1PN

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE
TRUSTEES ANNUAL REPORT
YEAR ENDED 31 MARCH 2018**

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the company for the year ended 31 March 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

THE TRUSTEES

The trustees who served the company during the period were as follows:

Miss L Brierly
Mrs T Coupe
Mrs C Pearson
Mr J Abrams
Mr M Evans

STRUCTURE, GOVERNANCE AND MANAGEMENT

Structure, governance and management

1. The charity is still set up as a company limited by guarantee.
2. All trustees are made aware of their responsibilities and obligations regarding their position.
3. Resolutions are discussed and voted upon at trustees meetings.

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

OBJECTIVES AND ACTIVITIES

1. The charities objectives are as follow:

To promote any charitable purposes for cancer sufferers in the UK as the trustees in their absolute discretion think fit, in particular but without prejudice to the foregoing, for the benefit of those not being resident in an institution or nursing home as defined by the National Assistance Act 1948 or the Chronically Sick and Disabled Act 1970 the provision of grants by cash or kind towards equipment and support.

The relief of cancer related suffering and the promotion of and preservation of standards of home care among people residing permanently or temporarily in the UK."

To make grants to support the work of other Charitable Institutions in these areas.

To make grants to lessen the sufferings of cancer patients who are being treated at home which will help protect the wellbeing of their families, friends and helpers.

To preserve and protect the health of those caring for people with terminal cancer within the family or home by offering a respite service through the provision of grants for care attendants and, at the discretion of the Trustees

"To relieve financial hardship and sickness among persons who are caring for or nursing a person suffering from cancer in any place other than an Institution or Nursing Home as defined by the National Assistance Act 1948 and Chronically Sick and Disabled Persons Act 1970.."

"To provide grants to assist in the treatment and care at home of persons suffering from cancer related illness or in need of psychological relief as a result of such illness by;

Grants to help relieve financial hardship.

to give grants to advance the education of the general public in all areas relating to Cancer care at home.

by the provision of grants for recreation.

"To help the psychological wellbeing of sufferers by grants to local broadcasting service for hospitals, residential homes and similar institutions." "To relieve suffering patients of who are being cared for at home by giving grants to assist in the provision of equipment, facilities and services [not normally provided by the statutory authorities] (ancillary to those provided by the doctors)." "To help relieve the suffering of patients who opt for home care of any PCT by making grants to assist in the provision of facilities, support services and equipment not normally provided by the statutory authorities. To make grants to sufferers to help enable them obtain drugs deemed necessary for their treatment but are not available from their PCT.

The trustees are satisfied that although times are still difficult we have made good progress and significantly increased our grants in this period and the public profile of the charity has been raised to a new level.

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

ACHIEVEMENTS AND PERFORMANCE

The trustees are happy with the performance of the charity and believe that the charity is in a strong position to carry on with its core objectives and activities.

The trustees are happy with the level of charitable activity undertaken this year and that the profile of the charity continues to be raised enabling more cancer sufferers to find out about and access our services.

The charities three respite facilities are providing excellent service to cancer sufferers and their families. These sites provide a chance for clients to recuperate after their treatment or for families to spend quality time together and this service continues to be provided free of charge. The trustees would like to expand this service when funds allow, to provide more accessibility throughout the UK. Fund must also be set aside to provide for the maintenance and running costs of the existing facilities.

The charities advice and drop in centre which provides local cancer sufferers with refuge where they can escape the daily stresses of their illness as well as meet and chat to people in similar circumstances continues to be popular and a wide range of recreational activities are offered along with free beverages and snacks. Activities include crafting which is proving very popular and therapeutic as well as darts, snooker and pool. We also have a well equipped gym as well as a quiet relaxation area where people can just chill out. We can also help with golf and fishing for anyone feeling up to outdoor pursuits. The phone line continues to be busy with people seeking help and advice or just a chat with someone sympathetic and friendly about what they are going through.

The charity continues to offer transport to its respite facilities when needed as well as to and from our drop in centre and also to hospital appointments when necessary and the trustees feel that this is a very beneficial service.

The charities Horsey Therapy scheme which enables people to pet and groom our ponies Shadow and Sherbert is still very popular especially with children. The charity has purchased a horse box which when refurbished and adapted for the ponies will allow us to visit other sites and provide more access to this activity.

The number of grant awards has decreased this year due to the charity offering help in more fundamental ways and the trustees are satisfied that no one who meets the criteria for grants has been turned down. Financial grants continue to be available for cancer sufferers who are experiencing financial hardship.

The charity has good relationships with other charities and continues to receive referrals and appeals for help from hospices and other organisations, we also continue to work closely with NHS cancer departments.

FINANCIAL REVIEW

The charity aims maintain a flat management structure as it maintains and develops income streams enhancing its ability to perform charitable activity.

There are no funds in deficit or liabilities.

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2018

No risks will be taken with any funds and any long terms surplus in the current account has been put in savings accounts, nothing more risky until a suitable option arises for using these funds.

No funds have been held on behalf of other organisations.

The Charity is carrying a balance of £256,348 forward into the new financial year.

PLANS FOR FUTURE PERIODS

INDEPENDENT EXAMINER

Mrs W Joel has been appointed as independent examiner for the ensuing year.

Registered office:
94 Saltergate
Chesterfield
S40 1LG

Signed by order of the trustees

Mr S Coupe
Company Secretary

24 December 2018

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF CANCER
RELIEF UK**

YEAR ENDED 31 MARCH 2018

I report on the accounts of the company for the year ended 31 March 2018 which are set out on pages 8 to 14.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of Cancer Relief UK for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the company is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE**
**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF CANCER
RELIEF UK *(continued)***
YEAR ENDED 31 MARCH 2018

Mrs W Joel
Independent examiner

94 Saltergate
Chesterfield
Derbyshire

24 December 2018

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2018

	Note	Total Funds Year to 31 Mar 18 £	Total Funds Year to 31 Mar 17 £
INCOMING RESOURCES			
Incoming resources from generating funds:			
Voluntary income	2	245,953	135,547
Activities for generating funds	3	11,215	3,445
Investment income	4	754	676
Other incoming resources	5	-	-
TOTAL INCOMING RESOURCES		<u>257,922</u>	<u>139,668</u>
RESOURCES EXPENDED			
Costs of generating funds:			
Fundraising trading: cost of goods sold and other costs		(78,294)	(93,468)
Charitable activities	6	(133,908)	(149,824)
Governance costs	7	(1,372)	(2,505)
TOTAL RESOURCES EXPENDED		<u>(213,574)</u>	<u>(245,797)</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR/NET (EXPENDITURE)/INCOME FOR THE YEAR	8	44,348	(106,129)
RECONCILIATION OF FUNDS			
Total funds brought forward		212,000	318,129
TOTAL FUNDS CARRIED FORWARD		<u>256,348</u>	<u>212,000</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 10 to 14 form part of these financial statements.

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

31 MARCH 2018

	Note	2018 £	2017 £
FIXED ASSETS			
Tangible assets	10	95,604	105,124
CURRENT ASSETS			
Stocks	11	-	-
Debtors	12	-	150
Cash at bank and in hand		176,142	118,501
		<u>176,142</u>	<u>118,651</u>
CREDITORS: Amounts falling due within one year	13	<u>(15,398)</u>	<u>(11,775)</u>
NET CURRENT ASSETS		160,744	106,876
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>256,348</u>	<u>212,000</u>
NET ASSETS		<u>256,348</u>	<u>212,000</u>
FUNDS			
Unrestricted income funds	14	<u>256,348</u>	<u>212,000</u>
TOTAL FUNDS		<u>256,348</u>	<u>212,000</u>

For the year ended 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved by the members of the committee and authorised for issue on the 24 December 2018 and are signed on their behalf by:

Ms C Pearson
Trustee

Company Registration Number: 06468625

The notes on pages 10 to 14 form part of these financial statements.

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018**

1. ACCOUNTING POLICIES**Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

Fixed assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Motor Vehicles - 25% reducing balance

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

2. VOLUNTARY INCOME

	Unrestricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Donations			
Donations	15,287	15,287	37,851
Legacies			
Legacies	230,666	230,666	97,696
	<u>245,953</u>	<u>245,953</u>	<u>135,547</u>

3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS

	Unrestricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Fundraising through respite facility rents	10,229	10,229	-
Fundraising through garment collections	-	-	-
Fundraising through Amazon book sales	986	986	3,445
	<u>11,215</u>	<u>11,215</u>	<u>3,445</u>

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018**

4. INVESTMENT INCOME

	Unrestricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£
Bank interest receivable	754	754	676

5. OTHER INCOMING RESOURCES

	Unrestricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£
Gains on disposal of tangible fixed assets for charity's own use	-	-	-

6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Grant Funding Activities	Total Funds 2018	Total Funds 2017
	£	£	£
Grants paid	7,850	7,850	26,257
Wages	71,160	71,160	69,660
Rent and utilities	13,518	13,518	6,884
Respite facility running costs	13,430	13,430	14,396
Drop in expenses	3,557	3,557	4,979
Donations	50	50	1,490
Therapy expenses	3,495	3,495	5,881
Motor and travelling expenses	20,848	20,848	20,277
	133,908	133,908	149,824

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

7. GOVERNANCE COSTS

	Unrestricted Funds	Total Funds 2018	Total Funds 2017
	£	£	£
Accountancy fees	1,372	1,372	1,686
Legal fees	-	-	819
	<u>1,372</u>	<u>1,372</u>	<u>2,505</u>

8. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR

This is stated after charging:

	Year to 31 Mar 18	Year to 31 Mar 17
	£	£
Staff pension contributions	2,010	1,318
Depreciation	<u>16,520</u>	<u>18,303</u>

9. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	Year to 31 Mar 18	Year to 31 Mar 17
	£	£
Wages and salaries	86,360	84,860
Social security costs	8,539	8,460
Other pension costs	<u>2,010</u>	<u>1,372</u>
	<u>96,909</u>	<u>94,638</u>

Included in wages are the following amounts paid to trustees:

L Brierley (salary)	10,360	8,860
---------------------	--------	-------

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2018**

9. STAFF COSTS AND EMOLUMENTS *(continued)*

No employee received remuneration of more than £60,000 during the year (2017 - Nil).

10. TANGIBLE FIXED ASSETS

	Fixed assets £
COST	
At 1 April 2017	162,006
Additions	7,000
Disposals	-
At 31 March 2018	<u>169,006</u>
DEPRECIATION	
At 1 April 2017	56,882
Charge for the year	16,520
On disposals	-
At 31 March 2018	<u>73,402</u>
NET BOOK VALUE	
At 31 March 2018	<u>95,604</u>
At 31 March 2017	<u>105,124</u>

11. STOCKS

	2018 £	2017 £
Stock	<u>-</u>	<u>-</u>

12. DEBTORS

	2018 £	2017 £
Other debtors	<u>-</u>	<u>150</u>

13. CREDITORS: Amounts falling due within one year

	2018 £	2017 £
Trade creditors	-	956
Taxation and social security	13,478	9,899
Accruals	<u>1,920</u>	<u>920</u>
	<u>15,398</u>	<u>11,775</u>

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

16. UNRESTRICTED INCOME FUNDS

	Balance at 1 April 2017 £	Incoming resources £	Outgoing resources £	Balance at 31 March 2018 £
General Funds	<u>212,000</u>	<u>257,922</u>	<u>(213,574)</u>	<u>256,348</u>

17. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee. At the end of the year there were five trustees, each of whom, under the terms of the Memorandum and Articles of Association, had undertaken to contribute a sum not exceeding £1 in the event of a winding up of the company.

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE
MANAGEMENT INFORMATION
YEAR ENDED 31 MARCH 2018**

**The following page does not form part of the statutory financial statements
which are the subject of the independent examiner's report on pages 6 to 7.**

**CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2018**

	Year to 31 Mar 18 £	Year to 31 Mar 17 £
INCOMING RESOURCES		
VOLUNTARY INCOME		
Donations	15,287	37,851
Legacies	<u>230,666</u>	<u>97,696</u>
	<u>245,953</u>	<u>135,547</u>
ACTIVITIES FOR GENERATING FUNDS		
Fundraising through respite facility fees	10,229	-
Fundraising through Amazon book sales	986	3,445
Fundraising through garment collections	<u>-</u>	<u>-</u>
	<u>11,215</u>	<u>3,445</u>
INVESTMENT INCOME		
Bank interest receivable	<u>754</u>	<u>676</u>
OTHER INCOMING RESOURCES		
Gains on disposal of tangible fixed assets for charity's own use	<u>-</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u>257,922</u>	<u>139,668</u>
RESOURCES EXPENDED		

CANCER RELIEF UK
COMPANY LIMITED BY GUARANTEE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2018

	Year to 31 Mar 18 £	Year to 31 Mar 17 £
FUNDRAISING TRADING: COST OF GOODS		
SOLD AND OTHER COSTS		
Cost of sales - Opening stock	-	4,245
Cost of sales - Purchases	-	-
Cost of sales - Closing stock	-	-
Staff costs - Wages & Salaries	15,200	15,200
Staff costs - Employer's NIC	8,539	8,460
Staff costs - Pension costs	2,010	1,318
Establishment - Rent	4,000	7,000
Establishment - Rates & Water	3,824	7,186
Establishment - Light & heat	1,188	1,876
Establishment - Repairs & maintenance	3,130	5,596
Establishment - Insurance	5,605	531
Motor and travel costs - Other	5,559	6,241
Professional – Advertising and PR	3,074	9,215
Office expenses	3,529	4,815
Depreciation	16,520	18,303
Sundry expenses	5,351	3,817
Bank charges	765	165
	<u>78,294</u>	<u>93,468</u>
CHARITABLE ACTIVITIES		
Grants paid	7,850	26,257
Wages	71,160	69,660
Rent and utilities	13,518	6,884
Respite facility running costs	13,430	14,396
Drop in expenses	3,557	4,979
Donations	50	1,490
Therapy expenses	3,495	5,881
Motor and travel expenses	20,848	20,277
	<u>133,908</u>	<u>149,824</u>
GOVERNANCE COSTS		
Accountancy fees	1,372	1,686
Legal fees	-	819
	<u>1,372</u>	<u>2,505</u>
TOTAL RESOURCES EXPENDED	<u>213,574</u>	<u>245,797</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>44,348</u>	<u>(106,129)</u>

Please consider us in your will,
your legacy does make a difference



Recycling Solutions(North West)Ltd.
Unit 104
Phoenix Close Industrial Estate
Heywood
Lancashire
OL10 2JG

1st April 2020

Dear Stephen,

I write to confirm that Stephen Graley of Recycling Solutions North West is authorized by the trustees to collect and manage door to door collections on behalf of Cancer Relief UK (1122929), for the period April 2020 to March 2022

Yours sincerely

A handwritten signature in black ink, appearing to be 'Phil Staton', written over a horizontal line.

Phil Staton

Operations Manager

COMMERCIAL PARTICIPATION AGREEMENT FOR RECYCLING SERVICES

AN AGREEMENT made on the 1st March 2018

BETWEEN

- (1) The Cancer Relief UK ("the Charity"), Registered Charity Number: 1122929, whose registered office is at Holmewood Business Park Chesterfield Road Holmewood Claycross Chesterfield S45 9HX

And

- (2) Recycling Solutions North West Limited ("the Commercial Participator"), registered company number 6455080 whose registered office Unit 104, Phoenix Close Industrial Estate, Heywood, Lancashire, OL10 2JG. (The Commercial Participator is a company specialising in the collection and recycling of unwanted clothes and shoes).

1. OPERATIONAL DETAIL

- 1.1. The Charity has agreed to work with the Commercial Participator, by allowing the Commercial Participator to undertake a door-to-door collection service ("the Service") of unwanted clothing, shoes and textiles from homes across the U.K. with council permission, in bags approved by the Charity.
- 1.2. The Commercial Participator agrees not to purport to raise monies for any other charitable or other cause (other than itself) via the Service.
- 1.3. This Agreement is entered into to comply with the Charities Act 1992 and the Charitable Institutions (Fundraising) Regulations 1994 ("the Regulations").

2. GRANT OF RIGHTS

- 2.1. The Charity grants to the Commercial Participator a non-exclusive licence for the term of this Agreement to use the name and logo of the Charity, as well as any pictures provided by the Charity ("the Name and Logo") in the style agreed by the Charity in any materials relating to the Service. The Name and Logo may not be used for any purpose other than in connection with the Service, and may not be transferred, sublicensed or assigned to anyone else. The Name and Logo may only be used within the United Kingdom.
- 2.2. The licence granted in clause 2.1 will end immediately upon the termination of this Agreement.

3. RESPONSIBILITIES OF THE COMMERCIAL PARTICIPATOR

The Commercial Participator will:

Delivery of the Service

- 3.1. In agreement with the Charity apply for council collection licences across the U.K.
- 3.2. It will be responsible for delivering leaflets/bags approved by the Charity to homes, subsequently making a collection two days later.
- 3.3. It will be responsible for collecting bags on time, ensuring care is taken to homes and gardens delivering/ collecting from and answering any questions donors may have, either in person on delivery/ collection day or by telephone on the direct enquiry line supplied to each home.
- 3.4. It will equip employees with an ID card, the Charity key messages, high visibility vest and Charity branded van.
- 3.5. It will sell good quality items that can be reused to second-hand clothing traders in the UK and worldwide, and recycle any 'end of life' garments into industrial wipers and cloths, mattress filling, insulation and new fibres.
- 3.6. It will provide the Charity with any information requested on where the Service is being delivered for the forthcoming week.

Preparation and Approval of Materials

- 3.7. Ensure that all printed or electronic materials or any other items on which the Name and Logo are to appear are approved by the Charity before use.
- 3.8. Ensure that the Name and Logo is used in accordance with any guidance issued by the Charity.

Disclose Statement

- 3.9. State the terms of agreement on all printed and electronic materials relating to the Service in legible and clear text. Such wording shall be agreed in advance with the Charity and must comply with Part II of the Charities Act 1992. In particular it must state that the Charity is a registered charity with its Registered Charity Number, 1122929.

Financial Arrangements

- 3.10. Pay the Charity a minimum of £100.00 per tonne of reusable clothing, shoes and textiles donated.
- 3.11. Shall pay the Charity the amount recorded from the above figure via BACS at the end of each calendar month into a nominated account.
- 3.12. Provide with every payment a report accounting all figures, tonnage collected and donations and any other details which the Charity asks for in relation to the Service.
- 3.13. Keep separate, detailed, legible records relating to the Service and if the Charity so requests and gives reasonable notice of its request, make available to the Charity or its agents, any documents or other records (however kept) which relate to the Service and any payments due in connection therewith.

General

- 3.14. Ensure that the Service is of good quality, fit for purpose and complies with all relevant statutory and safety requirements.
- 3.15. Indemnify the Charity against all liabilities arising from the sale and/or use of the Service and carry adequate insurance for any such claims arising.
- 3.16. Not to be entitled to receive any remuneration or deduct any expenses from the payments referred to in clause 3.11.

- 3.17. Take any other steps necessary in order to comply with the Regulations to the extent that these apply to the Service.
- 3.18. Notify the Charity of any changes to the running of the Service.
- 3.19. Notify the Charity should any complaints arise in connection with the Service from customers regardless of the nature.

4. THE CHARITY'S RESPONSIBILITIES

The Charity will:

- 4.1. Provide the Commercial Participator with all reasonable assistance in carrying out the Service including providing such information about the work of the Charity as the Commercial Participator reasonably requires.
- 4.2. Notify the Commercial Participator of any enquiries/ complaints received by the Charity about the Service.

5. THE CHARITY'S ROLE

The Charity confirms that:

- 5.1. The Charity has the right to licence to other organisations the right to use the Name and Logo.
- 5.2. It will not interfere with the Service as provided within this Agreement, unless required to do so by law or external authorities or in order to preserve the interests of the Charity.

6. DURATION OF AGREEMENT

- 6.1. Subject always to clause 7, this Agreement will have effect from 1st March 2018 regardless of the date of signature on this Agreement and will last for 48 months when the Agreement will then be reviewed and renewed if agreed by both parties or will continue until further notice or the date on which the last payment due to "the Charity" under clause 3.11 is made whichever is later.

7. CANCELLATION

- 7.1. The Charity may (if it so chooses) cancel this Agreement immediately if:
 - 7.1.1 The Commercial Participator uses or attempts to use the Charity's Name and Logo for any purpose other than the Service.
 - 7.1.2 The Commercial Participator, its agents or representatives do or say anything which could bring the Charity's name into disrepute.
 - 7.1.3 the Commercial Participator compounds with its creditors, becomes insolvent or unable to pay its debts within the meaning of Section 123 of the Insolvency Act 1986 as they fall due, or enters into receivership or liquidation or, where the Commercial Participator is an individual, has a bankruptcy petition presented against him.

- 7.2. If the Charity ends this Agreement under clause 7.1, the Service shall cease immediately and the Commercial Participator shall make no further use of the Name and Logo.
- 7.3. If the Agreement is not ended under clause 7.1, then either Party may at any time terminate the Agreement by giving 12 months' notice in writing.

8. ASSIGNMENT

- 8.1. The benefits of this Agreement may not be handed over or passed on to anyone other than whoever is named in this Agreement.

9. MUTUAL OBLIGATION

- 9.1. Both Parties agree that all information concerning the other Party which is acquired in consequence of or in condition of this Agreement shall be treated as confidential and shall not be passed to any third party without prior written permission.


10. ALTERATIONS

- 10.1. This Agreement may only be varied if all of the parties agree the alterations in writing.

11. PROPER LAW

- 11.1. This Agreement shall be governed by the laws of England and Wales.

Signature 
Name SG Muz
For and on behalf of Recycling Solutions North West Limited
Date

Signature 
Name S. Couk
For and on behalf of Cancer Support UK
Date 31/7/18. Leves

Thank you for your valued support

WE CAN ACCEPT YOUR DONATION IN ANY BAG:

- ✓ Any clothing, ladies, gents, childrens or babies
- ✓ Paired shoes and footwear
- ✓ Handbags and belts
- ✓ Any cosmetics and domestic hygiene products and accessories
- ✓ All household textiles
- ✓ Home accessories and any small electrical items
- ✓ Toys
- ✓ Any jewellery
- ✓ DVDs, CDs: games, music, programmes, movies

WE CANNOT ACCEPT:

- ✗ Records or vinyl
- ✗ Wet or soiled items
- ✗ Any fabric samples

Donation Helpline:

Collection will be every **WEDNESDAY** on

SUNDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY

IMPORTANT... PLEASE PLACE YOUR BAG IN CLEAR VIEW OF THE ROAD SO OUR AUTHORISED COLLECTOR CAN SEE IT. ALL OUR COLLECTORS WILL CARRY ID AND ARE NOT AUTHORISED TO ACCEPT CASH DONATIONS.

Recycling Solutions NW Ltd (Co. Reg No 6455080) is operating this collection service in commercial participation with Cancer Relief UK (Reg No 1122829)

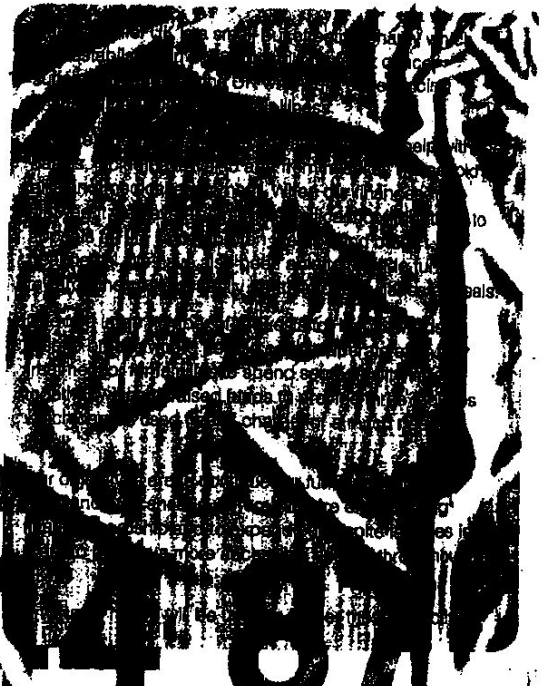
0844 877 3999



Helpline open from
8am - 3pm
or email us
info@recyclingsolutions.org.uk

CANCER RELIEF UK™

Thinking of others



Recycling Solutions

Recycling Solutions NW Ltd collecting for Cancer Relief UK
The Charity will receive a minimum amount of £100 per tonne

Recycling Solutions NW Ltd (Co. Reg No 6455080) is operating this collection service in commercial participation with Cancer Relief UK (Reg No 1122829)

CANCER RELIEF UK™

Thinking of others



Registered with
**FUNDRAISING
REGULATOR**

Recycling Solutions NW Ltd collecting for Cancer Relief UK
The Charity will receive a minimum amount of £100 per tonne.

Recycling Solutions NW Ltd (Co. Reg No 6455080) is operating this collection service in commercial participation with Cancer Relief UK (Reg No 0000000)

Cancer Relief UK is a small but effective charity which was established in 2008 primarily to assist cancer sufferers throughout the UK who were experiencing financial hardship due to their

illness. We offer practical and financial assistance to help with the basics, including travel to and from hospital, household bills and medical equipment. When our finances have allowed it we have also made significant contributions to appeals for life saving proton therapy and other treatments. We have also been able to provide funds towards the costs of family treats and last wishes appeals.

Due to a large number of requests for help towards respite breaks where people can recuperate after their treatment or for families to spend some quality time together we have raised funds to provide three facilities which can be used free of charge for a much needed break.

Our objectives are to continue our fundamental assistance to cancer sufferers who are experiencing financial hardship and to expand our respite facilities in order to provide a more accessible service throughout the UK.

Any funds raised will be used to further these objectives.



Thank you for your valued support

WE CAN ACCEPT...

- ✓ Any clothing, adult, children or babies
- ✓ Bedding and curtains
- ✓ Paired shoes
- ✓ All household textiles
- ✓ Any fabric samples
- ✓ CDs and computer games

WE CANNOT ACCEPT...

- ✗ Bric a brac
- ✗ Soft toys
- ✗ Books
- ✗ Records or vinyl
- ✗ Wet or soiled items
- ✗ Electrical or battery operated items

IMPORTANT... PLEASE PLACE YOUR BAG IN CLEAR VIEW OF THE ROAD SO OUR AUTHORISED COLLECTOR CAN SEE IT. ALL OUR COLLECTORS WILL CARRY ID AND ARE NOT AUTHORISED TO ACCEPT CASH DONATIONS.

Recycling Solutions NW Ltd (Co. Reg No 6455080) is operating this collection service in commercial participation with Cancer Relief UK (Reg No 0000000)



Collection
will be between
9am - 2pm on:

MONDAY

☐

TUESDAY

☐

WEDNESDAY

☐

THURSDAY

☐

FRIDAY

☐

PLEASE PLACE YOUR BAG IN
CLEAR VIEW OF
YOUR COLLECTOR
PLEASE

0844 877 3999

For more information visit
www.recyclingsolutions.org.uk

Helpline open from
8am - 3pm
or email us:
info@recyclingsolutions.org.uk



Neighbourhood and Adult Services

Application for a House to House Collections Permit

House to House Collections Act 1939

House to House Collections Regulations 1947 (as amended)

For office use only	
Date	
Fee	Free of Charge
Permit number	

Use this form to apply for a house to house promoters collection permit. The licence will allow you to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in the locality unless the applicant is an appropriately licensed promoter by this authority, or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.

The attention of applicants for licences under the House to House Collections Act 1939 is drawn to Paragraph 4 of the House to House Collections Regulations 1947 (as amended) made by the Secretary of State on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the first day of the month preceding that in which it is proposed to commence the collection.

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations who manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

**Please answer all the questions on this form in BLOCK CAPITALS and in ink.
Enter NONE or N/A as appropriate in all boxes you do not enter information in.**

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc):	Ms	Date of Birth:	31/01/1947
Surname:	FRANCHI	First names:	CIRA
Address:	CHILD AND TEENAGE CANCER AND LEUKAEMIA FOUNDATION, LONSTO HOUSE PRINCES LANE, LONDON		
		Post code:	N10 3LU
Daytime phone number:	02084448859	Mobile phone number:	
E-mail address:	info@ctclf.org		

Details of Business or Organisation Responsible for the Collection

2. Name of Business/Organisation conducting collection:

CHILD AND TEENAGE CANCER AND LEUKAEMIA
FOUNDATION

Office address of the

LONSTO HOUSE, PRINCES LANE

Business/Organisation:

LONDON

Post code

N10 3LU

Contact phone
number:

02084448859

Mobile phone
number:

E-mail address:

info@ctclf.org

2. a. Are you an employee of this Business/Organisation

YES

☒

No

☐

If YES, please state your position within the Business/Organisation:

TRUSTEE

***If NO, you must supply a letter, with this application form, from the Society/Organisation to benefit from the collection and which is authorising you to organise collections on the society's behalf.**

Licensing history

3. Have you, or the business ever held a house to house collection licence before?

Yes

☒

No

☐

If 'Yes', who issued it?

Ryedale district council

What date was it granted?

24 / 08 / 17

What licence number was it?

08/18

3.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order **with this** local authority, refused, or revoked before?

Yes

☐

No

☒

3.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, **with any other authority** refused, or revoked before?

Yes

☐

No

☒

If Yes, where was it held, when was it refused, or revoked and why was it revoked?

Please use an extra sheet if required

Collection Details

4. Name of Society/Charity/Fund to benefit from the proceeds of this collection:

CHILD AND TEENAGE CANCER AND LEUKAEMIA FOUNDATION (CTCLF)

Address of the

Lonsto House, Princes Lane

Society/Charity/Fund

London

Post code

N10 3LU

E-mail address:

info@ctclf.org

Contact phone number:

02084448859

4.a. Objective/aims of the Society/Charity/Fund to benefit from the proceeds of this collection.
Please attach recent literature, & accounts etc.

To support research into the causes, symptoms, distribution, pathology and treatment of cancers in children and young people. To promote and fund practical application of this research. To advance the education of parents carers and others in the causes, symptoms and treatment of cancers in children and young people

4.b. Is the Society/Charity/Fund a registered charity

Yes

☒

No

☐

Registered Charity
Number

1156384

4.c. Over what parts of the licensing area is it proposed that collections will be made?

THE WHOLE AREA OF ROTHERHAM METROPOLITAN BOROUGH COUNCIL

4.d. Over what periods in the year, dates & times, is it proposed that collections will be made?

01/01/21-31/12/21

FIVE DAYS PER MONTH/ PLEASE ALLOCATE ANY AVAILABLE FIVE DAYS

Collection Details - Continued

4.e. How many collectors will be permitted to make the collections:

TWO

4.f. Is it proposed to collect money including direct debits as money

Yes ☐

No ☒

Direct Debits

☐

4.g. Is it proposed to collect "other" types of property

Yes ☒

No ☐

If Yes, what type(s) of property will be collected (Include direct debits as a collection of money)

YES, SECOND HAND CLOTHING.
CLOTHING IN GOOD CONDITION WILL BE SOLD,

Is it proposed to Sell, Give Away, or Use this "other" property

Sell ☒

Give Away ☒

Use ☐

4.h. Are applications also being made for licences for the same purposed in other areas of the UK:

Yes ☒

No ☐

If Yes, which other licensing authorities

APPLYING TO VARIOUS COUNCILS IN ENGLAND AND WALES

How many collectors will be permitted to make these collections

TWO COLLECTORS IN EACH COUNCIL AREA

Will these collectors be the same collectors as those you intend to use in this authority

Yes ☐

No ☒

4.i. Is it proposed to promote this collection in conjunction with a street collection

Yes ☐

No ☒

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts:

Combined accounts ☐

Separate accounts ☐

4.j. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

NOT APPLICABLE.

Proceeds of Collections Details

5. Are the whole of the receipts to be paid over to the Society/Charity/Fund

Yes ☒

No ☐

If NO, please state the purposes for which deductions will be made

5.a. Please state how much will be deducted for expenses or other purposes

£

5.b. Is it proposed to use some of the proceeds for the remuneration of any persons

Yes ☐

No ☒

If YES; is it to Collectors

Yes ☐

No ☒

is it to Other Persons

Yes ☐

No ☒

5.c. Please state details, how much will be deducted, for what reasons and if applicable what "other persons"

£

Applicant Promoter's "Criminal Records" history request

6. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

6.a. Have you ever been convicted of any criminal offence, or received any police cautions etc or are you waiting to hear about any prosecutions or other actions of any type, pending against you?, warnings or reprimands? (If you answer YES to this question give details in the box below.) Yes ☐ No ☒

6.b. If you are waiting to hear about any prosecution enter the court hearing the case: If known, date of future court hearing date:

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand. I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection taking place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature _____

Date form signed
by applicant

26 / 10 / 20

By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted